



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: May 21, 2025

SUBJECT: Monthly Reports for April 2025

The monthly reports submitted for April 2025 are attached. If you have any questions, please feel free to contact the pertinent department.

Thank you.

MONTHLY REPORTS DEPARTMENT ROSTER

MONTH OF: April 2025

DEPARTMENT	TURNE	MISSING
Administration-Communications Division	X	
Billing & Collections	X	
Development Services	X	
Economic Development	X	
Engineering	X	
Fire Department	X	
Human Resources Department	X	
Information Technology Department	X	
Parks and Recreation Department	X	
Police Department	X	
Public Works Department	X	
Risk Management	X	
San Luis Municipal Court	X	

TOTAL DEPARTMENTS : 13

TURNE: 13

MISSING: 0

SOCIAL MEDIA METRICS

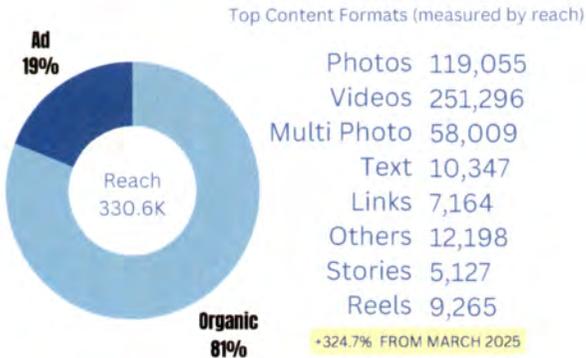


@SANLUIAZGOV
APRIL 2025

facebook

Audience - total followers 22,189

31.2% of views are coming from San Luis, AZ residents



Total Published Content Breakdown

35 Photos - 5 Videos - 6 Stories - 5 Text - 3 Reel



Total Reach 1,077
Total New Post 15
Total Followers 1,077



Highest Reach

Instagram

Audience - total followers 4,270

38.2% of views are coming from San Luis, AZ residents



Total Published Content Breakdown

41 Feed Post - 43 Stories

LinkedIn

Impressions 5,844
Total Followers 795
Page visits 91



Highest Impressions - 738

YouTube

Views 3.6K
Watch Time 382.9 hours
New Subscribers 24 ----- 252 total

Published Content Breakdown

9 Shorts - 6 Live Streams

TikTok

Views 860
Profiles Views 5
Likes 41

FOLLOW US AT @SANLUIAZGOV

@SANLUISAZPARKS

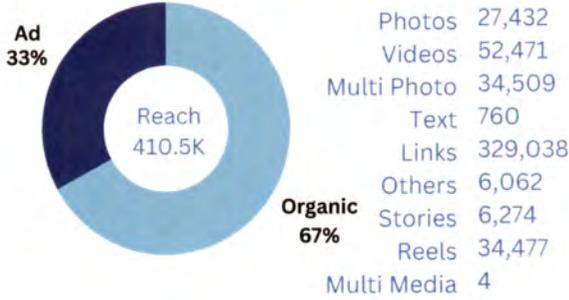
APRIL 2025



Audience - total followers 14,938

38% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Total Published Content Breakdown

88 Stories - 24 Photos - 5 Videos - 4 Text - 5 Reels



Audience - total followers 1,585

44.2% of views are coming from San Luis, AZ residents

31 Feed Post - 151 Stories



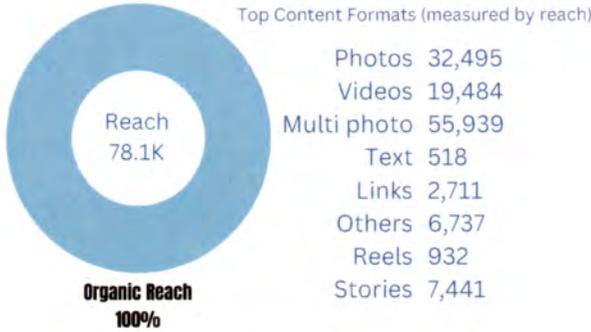
@SLPDAZ

APRIL 2025

Audience - total followers 27,370

26.7% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Total Published Content Breakdown

24 Photos - 2 Stories - 3 Videos - 1 Links - 0 Reels

Audience - total followers 1,791

22.9% of views are coming from San Luis, AZ residents

8 Feed Post - 6 Stories



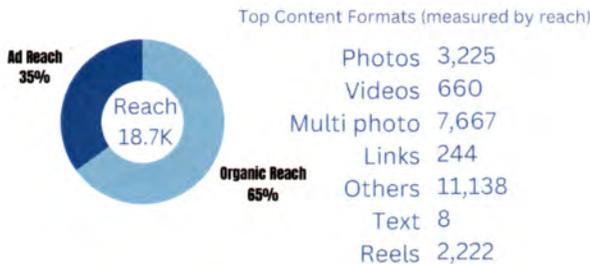
@SLFDAZ

APRIL 2025

Audience - total followers 3,114

41.8% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Total Published Content Breakdown

9 Stories - 8 Photos - 2 Text - 2 Reels

Audience - total followers 978

33.3% of views are coming from San Luis, AZ residents

15 Feed Post - 11 Stories



SANLUIAZ.GOV METRICS

TOP 20 MOST VISITED PAGES

APRIL 2025

<input type="checkbox"/>	Page title and screen class ▾	+	↓ Views -----
<input type="checkbox"/>	Total		234,837 100% of total
<input type="checkbox"/>	1 BWC San Luis, AZ - Official Website		190,107 (80.95%)
<input type="checkbox"/>	2 San Luis, AZ - Official Website Official Website		12,834 (5.47%)
<input type="checkbox"/>	3 Arte en la Calle San Luis, AZ - Official Website		8,915 (3.8%)
<input type="checkbox"/>	4 Search • San Luis, AZ • CivicEngage		2,156 (0.92%)
<input type="checkbox"/>	5 Be Active San Luis, AZ - Official Website		1,709 (0.73%)
<input type="checkbox"/>	6 Agendas & Minutes San Luis, AZ - Official Website		874 (0.37%)
<input type="checkbox"/>	7 Alert Center • San Luis, AZ • CivicEngage		781 (0.33%)
<input type="checkbox"/>	8 Alert Center • Road Closure - 10th Ave. between Cesar Chavez		600 (0.26%)
<input type="checkbox"/>	9 Parks & Recreation San Luis, AZ - Official Website		582 (0.25%)
<input type="checkbox"/>	10 My Account • San Luis, AZ • CivicEngage		502 (0.21%)
<input type="checkbox"/>	11 Utility Bill Payments San Luis, AZ - Official Website		444 (0.19%)
<input type="checkbox"/>	12 RSS • San Luis, AZ • CivicEngage		369 (0.16%)
<input type="checkbox"/>	13 Staff Directory • San Luis, AZ • CivicEngage		369 (0.16%)
<input type="checkbox"/>	14 Apply San Luis, AZ - Official Website		352 (0.15%)
<input type="checkbox"/>	15 Municipal Court San Luis, AZ - Official Website		335 (0.14%)
<input type="checkbox"/>	16 Calendar • San Luis, AZ • CivicEngage		304 (0.13%)
<input type="checkbox"/>	17 Bid Postings • San Luis, AZ • CivicEngage		295 (0.13%)
<input type="checkbox"/>	18 Custom404 • San Luis, AZ • CivicEngage		286 (0.12%)
<input type="checkbox"/>	19 Human Resources San Luis, AZ - Official Website		284 (0.12%)
<input type="checkbox"/>	20 Document Center • San Luis, AZ • CivicEngage		241 (0.1%)

City of San Luis
Finance Department
Billing & Collections Division
Water - Wastewater - Solid Waste - Business License



Operations Monthly Report
April 2025

Billing and Collections Monthly Report

Bills

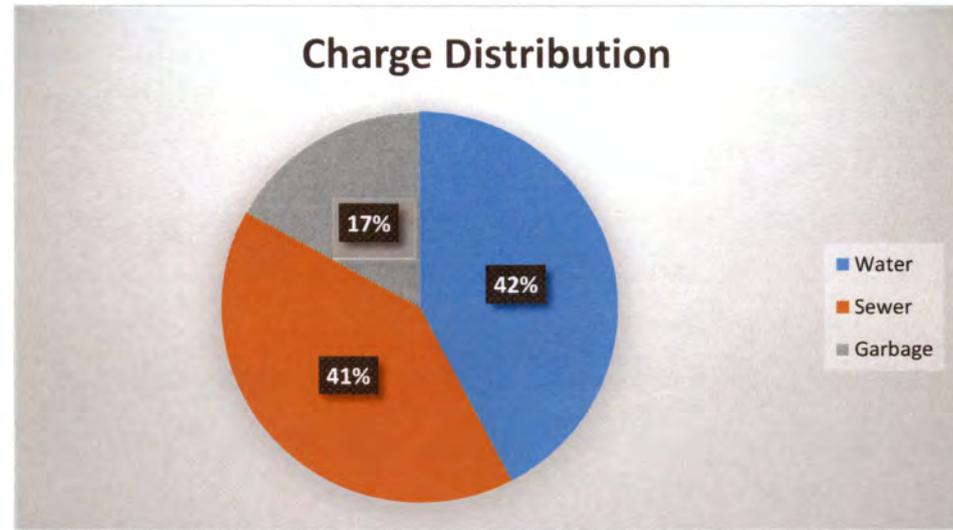
Date Bills Mailed 5/2/2025
 Number of Accounts Billed 9,321
 Current Charges \$ 1,362,459.09

Charge Distribution

Water \$ 577,240.48
 Sewer \$ 554,182.61
 Garbage \$ 231,036.00

Account Distribution

Residential 8831
 Commercial 289
 City 151
 School 30
 Government 20



Revenue Collected

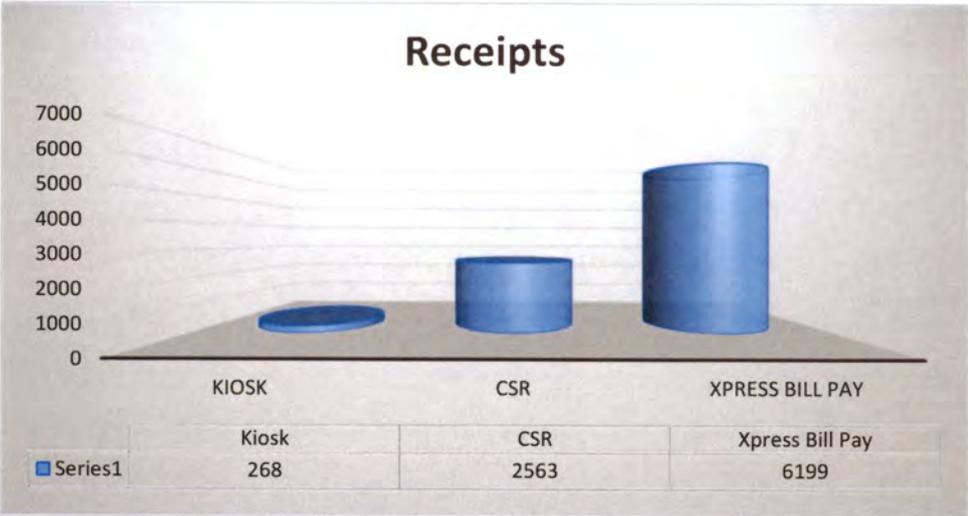
Miscellaneous Revenues	\$1,972,695.75
Utilities	\$1,204,971.82
EBT Claim Reimbursements	\$227,652.52
Public Works	\$118,909.39
Fire Department	\$88,988.84
Development Services	\$74,623.90
City Utility Accts.	\$72,878.14
Police Department	\$7,084.50
Parks & Recreation	\$2,812.00
Senior Center Meals - WACOG	\$1,733.00
Parking Meters	\$774.71
Total	\$3,773,124.57



Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1244
Checks	275
Debit/Credit	1044
Total	2563
XpressBillPay	
E-Check	2542
Credit/Debit	3657
Total	6199
Kiosk	
Cash	89
Credit/Debit	179
Total	268



Meter Reader Technicians

Move-In Accounts	109	Delinquent Notices	768
Garbage Related	243	Past Due Balance Reminders	235
Move-Out Accounts	52	Payment Arrangements	61
Water Related	1005	Disconnections	47

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	687
Non-converted Accounts	173

Collections

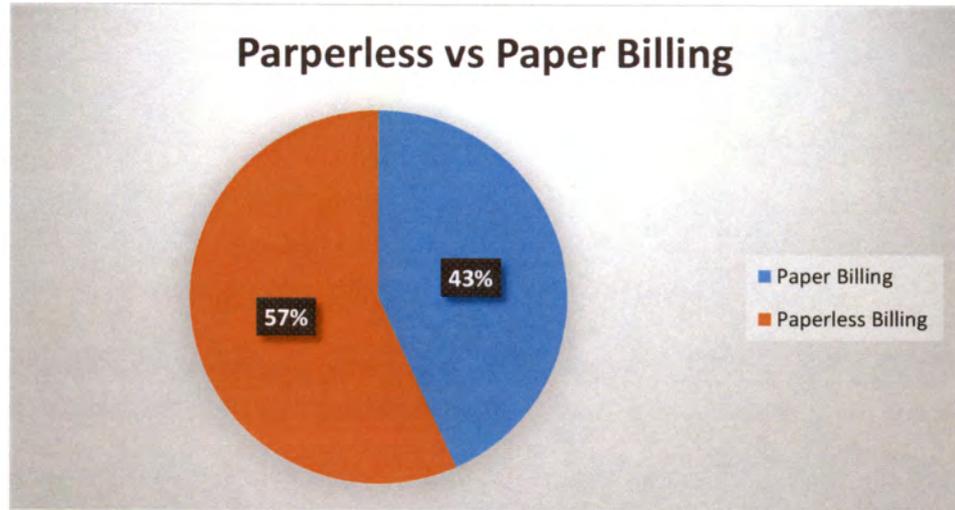
Accounts sent to collections	9	Accounts paid	1
Balance transferred to VCS	\$ 1,603.64	Amount paid	\$ 50.38
Total Accounts on Collections	306	Total Accounts paid	73
Total Amount	\$ 36,560.42	Amount Collected	\$ 7,797.25

Billing and Collections Monthly Report

Paperless Billing

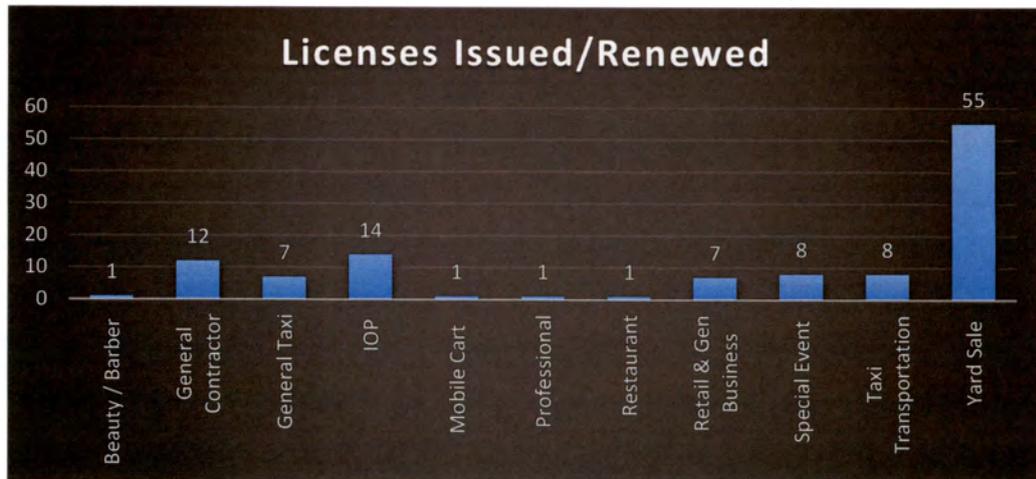
Paper Billing 3992
 Paperless Billing 5239

Accounts on Autopay 2245



BUSINESS LICENSE

Licenses Issued/Renewed	
Beauty / Barber	1
General Contractor	12
General Taxi	7
IOP	14
Mobile Cart	1
Professional	1
Restaurant	1
Retail & Gen Business	7
Special Event	8
Taxi Transportation	8
Yard Sale	55
Total	115



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

OPERATIONS MONTHLY REPORT

APRIL 2025

Planning and Zoning Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
P & Z Activities													
Zoning Applications - Residential			1										1
-Commercial/Industrial													0
CUP Applications - Residential													0
-Commercial/Industrial									1				1
Variance Applications - Residential													0
-Commercial/Industrial				1									1
Minor Variance Application - Residential									1				1
-Commercial/Industrial									1				1
General Plan -Minor Amendment													0
-Major Amendment													0
Subdivision Application -Preliminary Plat	1				1					3			5
-Final Plat Application	1				1					1			3
Lot Split / Lot Tie	1			1	2		1			2			7
Text Amendments													0
Continuation of Public Hearings													0
Total	3	0	1	2	4	0	1	0	3	6	0	0	20
P&Z Fees													
Zoning Applications - Residential			\$ 1,140.00										\$ 1,140.00
-Commercial/Industrial													\$ -
CUP Applications - Residential													\$ -
-Commercial/Industrial									\$ 1,000.00				\$ 1,000.00
Variance Applications - Residential													\$ -
-Commercial/Industrial				\$ 800.00									\$ 800.00
Minor Variance Application -Residential									\$ 300.00				\$ 300.00
-Commercial/Industrial									\$ 400.00				\$ 400.00
General Plan -Minor Amendment													\$ -
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat	\$ 3,128.00					\$ 2,024.00				\$ 2,672.00			\$ 7,824.00
-Final Plat Application	\$ 2,428.00					\$ 1,324.00				\$ 772.00			\$ 4,524.00
Lot Split / Lot Tie	\$ 400.00			\$ 400.00	\$ 800.00		\$ 300.00			\$ 800.00			\$ 2,700.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 5,956.00	\$ -	\$ 1,140.00	\$ 1,200.00	\$ 4,148.00	\$ -	\$ 300.00	\$ -	\$ 1,700.00	\$ 4,244.00	\$ -	\$ -	\$ 18,688.00

Building Safety Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permits Issued													
Residential - new	49	39	33	55	21	24	20	19	5	6	0	0	271
Multi-Family New	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential - remodel	11	10	4	5	9	5	2	5	6	4	0	0	61
Residential - renovation	0	0	0	0	0	0	0	0	0	1	0	0	1
Residential - demolition	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Residential	60	49	37	60	30	29	22	24	11	11	0	0	333
Estimated Value of Permits	\$ 7,234,591.00	\$ 5,855,276.89	\$ 5,948,355.00	\$ 13,128,332.00	\$ 4,599,201.00	\$ 7,161,307.00	\$ 4,992,574.00	\$ 4,662,585.00	\$ 1,095,773.00	\$ 1,756,630.00	\$ -	\$ -	\$ 56,434,624.89
Commercial - new	0	3	0	0	0	0	0	0	0	0	0	0	3
Commercial - remodel	1	1	1	0	1	1	1	2	1	2	0	0	11
Commercial - demolition	0	1	2	0	0	0	0	0	0	0	0	0	3
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	5	3	0	1	1	1	2	1	2	0	0	17
Estimated Value of Permits	\$ 180,000.00	\$ 3,767,749.00	\$ 110,000.00	\$ -	\$ 150,000.00	\$ 12,000.00	\$ 180,000.00	\$ 17,500.00	\$ 60,000.00	\$ 370,000.00	\$ -	\$ -	\$ 4,847,249.00
City Exempt	0	0	0	1	0	0	1	2	1	2	0	0	7
Electrical Permit	1	4	2	2	2	1	0	3	2	2	0	0	19
Fence	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Sprinkler System	0	0	0	0	0	0	0	0	0	0	0	0	0
Grading	0	0	1	0	0	1	0	0	0	0	0	0	2
HVAC Permit	1	0	2	0	0	0	0	0	1	1	0	0	5
Permits Renewed/Change Sub-contractor	0	0	0	0	0	0	0	0	0	0	0	0	0
Building	0	0	0	0	0	0	1	1	1	2	0	0	5
Plumbing Permit	0	0	0	0	0	0	0	1	0	2	0	0	3
Re-issue Cert. of Occupancy	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs	6	0	0	0	1	0	0	0	1	10	0	0	19
Solar Permit	8	12	15	11	7	14	7	5	9	8	0	0	96
Swimming Pools	0	1	1	1	2	0	0	1	1	0	0	0	7
Tower Antenna Inst.	1	0	0	0	0	0	0	0	3	0	0	0	4
Subtotal - Other	17	17	21	15	12	16	10	13	19	27	0	0	167
Estimated Value of Permits	\$ 467,953.76	\$ 319,628.24	\$ 506,371.18	\$ 513,892.18	\$ 162,644.74	\$ 536,224.64	\$ 182,398.36	\$ 190,663.60	\$ 514,318.53	\$ 405,302.39	\$ -	\$ -	\$ 3,799,397.62
Total Permits Issued	78	71	61	75	43	46	33	39	31	40	0	0	517
Total Estimated Value of Permits	\$ 7,882,544.76	\$ 9,942,654.13	\$ 6,564,726.18	\$ 13,677,224.18	\$ 4,911,845.74	\$ 7,709,531.64	\$ 5,354,972.36	\$ 4,870,748.60	\$ 1,670,091.53	\$ 2,531,932.39	\$ -	\$ -	\$65,116,271.51

Certificates of Occupancy

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Certificates of Occupancy													
Residential - new	27	31	30	52	51	52	40	48	37	36			
Multi-Family - new	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial- Change of Occ.	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial-New & Remodel	0	0	0	0	1	0	0	0	3	0	0	0	0
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Occupancy	27	31	30	52	52	52	40	48	40	36	0	0	408
Certificates of Completion													
Residential	2	4	7	7	7	6	3	4	4	5	0	0	49
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	0	0	0	0	0	0	0	2	1	0	0	4
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Completion	3	4	7	7	7	6	3	4	6	6	0	0	53
<p><i>All new construction (residential/commercial/industrial) receives a Certificate of Occupancy when the building has cleared all inspections and is ready to be occupied.</i></p> <p><i>Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a Certificate of Completion when the building has cleared all inspections, and is ready to be occupied. This may also be referred to as a Certificate of Zoning Compliance.</i></p>													

Bldg Safety Fees

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permit Fees													
Building Permit Fee	\$ 69,462.00	\$ 83,674.00	\$ 56,108.00	\$ 107,674.00	\$ 42,316.00	\$ 60,574.00	\$ 42,974.00	\$ 38,852.00	\$ 14,208.00	\$ 17,984.00	\$ -	\$ -	\$ 533,826.00
Plan Check Fee	\$ 6,108.30	\$ 15,040.27	\$ 9,036.20	\$ 6,147.50	\$ 5,591.30	\$ 15,652.80	\$ 4,540.90	\$ 7,472.20	\$ 3,537.30	\$ 4,491.50	\$ -	\$ -	\$ 77,618.27
Deposit for Res Plan Checks-Remodels only	\$ -	\$ -	\$ -	\$ -	\$ (200.00)	\$ -	\$ -	\$ -	\$ (300.00)	\$ -	\$ -	\$ -	\$ (500.00)
MH Permit Fee - Pit Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MH Permit Fee - Ground Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Permits	\$ 108.00	\$ 471.00	\$ 216.00	\$ 216.00	\$ 216.00	\$ 163.00	\$ -	\$ 316.00	\$ 216.00	\$ 213.00	\$ -	\$ -	\$ 2,135.00
Plumbing Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ 230.00	\$ -	\$ -	\$ 280.00
HVAC Permits	\$ 260.00	\$ -	\$ 520.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260.00	\$ 100.00	\$ -	\$ -	\$ 1,140.00
Fire Sprinkler Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solar Permits	\$ 820.00	\$ 2,830.00	\$ 2,700.00	\$ 2,800.00	\$ 1,500.00	\$ 2,500.00	\$ 1,450.00	\$ 750.00	\$ 2,350.00	\$ 1,550.00	\$ -	\$ -	\$ 19,250.00
Fire Dept. Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Permits	\$ -	\$ 50.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00
Total Permit Fees(131-40135)	\$ 76,758.30	\$ 102,065.27	\$ 68,680.20	\$ 116,837.50	\$ 49,423.30	\$ 78,889.80	\$ 48,964.90	\$ 47,440.20	\$ 20,271.30	\$ 24,568.50	\$ -	\$ -	\$ 633,899.27
Utility Fees													
Water Connection Fee(100-43010)	\$ 22,050.00	\$ 29,329.39	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ 8,100.00	\$ 2,250.00	\$ 2,700.00	\$ -	\$ -	\$ -
WW Connection Fee(100-43115)	\$ 22,050.00	\$ 19,800.00	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ 8,100.00	\$ 2,250.00	\$ 2,700.00	\$ -	\$ -	\$ -
Total Utility Fees	\$ 44,100.00	\$ 49,129.39	\$ 28,800.00	\$ 47,700.00	\$ 18,900.00	\$ 20,700.00	\$ 18,000.00	\$ 16,200.00	\$ 4,500.00	\$ 5,400.00	\$ -	\$ -	\$ 253,429.39
Impact Fees													
Water Impact Fee (100-45025)	\$ 26,558.00	\$ 27,277.00	\$ 17,886.00	\$ 28,726.00	\$ 11,382.00	\$ 13,008.00	\$ 10,840.00	\$ 9,756.00	\$ 2,710.00	\$ 3,252.00	\$ -	\$ -	\$ 151,395.00
WW Impact Fee(100-45025)	\$ 44,688.00	\$ 43,775.00	\$ 29,184.00	\$ 48,336.00	\$ 19,152.00	\$ 21,888.00	\$ 18,240.00	\$ 16,416.00	\$ 4,560.00	\$ 5,472.00	\$ -	\$ -	\$ 251,711.00
Public Safety Impact Fee(100-45030)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Impact Fee(100-45005)	\$ 36,897.00	\$ 35,203.12	\$ 24,096.00	\$ 39,909.00	\$ 15,813.00	\$ 18,825.00	\$ 15,060.00	\$ 13,554.00	\$ 3,765.00	\$ 4,518.00	\$ -	\$ -	\$ 207,640.12
Streets Impact Fee(100-45035)	\$ 83,741.00	\$ 91,912.12	\$ 56,138.00	\$ 90,577.00	\$ 35,889.00	\$ 42,725.00	\$ 34,180.00	\$ 30,762.00	\$ 8,545.00	\$ 10,254.00	\$ -	\$ -	\$ 484,723.12
Fire Impact Fee (860-45015.019)	\$ 27,538.00	\$ 37,203.13	\$ 18,546.00	\$ 29,964.00	\$ 11,802.00	\$ 14,050.00	\$ 11,240.00	\$ 10,116.00	\$ 2,810.00	\$ 3,372.00	\$ -	\$ -	\$ 166,641.13
Police Impact Fee (860-45010.019)	\$ 21,486.00	\$ 26,691.15	\$ 14,718.00	\$ 24,084.00	\$ 9,366.00	\$ 11,150.00	\$ 8,920.00	\$ 8,028.00	\$ 2,230.00	\$ 2,676.00	\$ -	\$ -	\$ 129,349.15
Administration Imp. Fee(100-45000)	\$ 15,092.00	\$ 20,705.08	\$ 9,856.00	\$ 16,324.00	\$ 6,468.00	\$ 7,700.00	\$ 6,160.00	\$ 5,544.00	\$ 1,540.00	\$ 1,848.00	\$ -	\$ -	\$ 91,237.08
Total Impact Fees	\$ 256,000.00	\$ 282,766.60	\$ 170,424.00	\$ 277,920.00	\$ 109,872.00	\$ 129,346.00	\$ 104,640.00	\$ 94,176.00	\$ 26,160.00	\$ 31,392.00	\$ -	\$ -	\$ 1,482,696.60
Miscellaneous Fees													
Replace Building Card	\$ 50.00	\$ 50.00	\$ 320.00	\$ -	\$ 130.00	\$ -	\$ 80.00	\$ 80.00	\$ 240.00	\$ 80.00	\$ -	\$ -	\$ 1,030.00
Change subcontractor	\$ -	\$ -	\$ 75.00	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175.00
Re-Inspections	\$ 650.00	\$ 275.00	\$ 150.00	\$ 446.00	\$ 86.00	\$ 275.00	\$ 150.00	\$ 400.00	\$ 250.00	\$ 200.00	\$ -	\$ -	\$ 2,882.00
Special Inspections	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00
Investigation Fee (Stop Work Order)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Building without permit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96.00	\$ 396.00	\$ -	\$ -	\$ 96
Plan Certification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other-miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54.00	\$ 45.00	\$ -	\$ -	\$ -	\$ -	\$ 99.00
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 700.00	\$ 325.00	\$ 545.00	\$ 496.00	\$ 316.00	\$ 325.00	\$ 284.00	\$ 525.00	\$ 686.00	\$ 676.00	\$ -	\$ -	\$ 4,878.00
TOTAL	\$ 377,558.30	\$ 434,286.26	\$ 268,449.20	\$ 442,953.50	\$ 178,511.30	\$ 229,260.80	\$ 171,888.90	\$ 158,341.20	\$ 51,617.30	\$ 62,036.50	\$ -	\$ -	\$ 2,374,903.26

**Deposits for Res Plan Checks are included in the Plan Check Fee

Code Enforcement

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Cases Opened	24	19	16	14	18	17	16	18	17	32			191
Investigations	5	3	4	2	1	2	2	2	6	1			28
First Notice	15	12	11	8	9	6	8	10	9	31			119
Second/Final notices	7	6	6	4	7	8	4	7	3	8			60
Cases Closed due to compliance	15	21	20	13	13	17	18	17	14	20			168
Citations Given	3	2	2	0	0	1	1	0	1	1			11
Court Appearances	0	3	1	2	2	1	3	6	2	0			20
Red Tags	4	0	1	0	1	2	0	2	0	2			12
Abatement Notice	0	0	1	0	1	0	0	0	0	0			2

GIS

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
FORMAL GIS REQUESTS	31	29	33	26	30	24	29	33	36	32		0
ADDRESS VERIFICATION LETTERS	1	0	2	2	1	2	1	3	2	0		0
GIS PROJECTS:	Completed the Wastewater GPS Project Collection phase we are still working on the attribute as built data entry.											



ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

APRIL 2025 REPORT

1. GOVERNMENT AFFAIRS

- Department submitted the following Congressionally Directed Spending (CDS) Requests for the following projects:
 - Main Street and B Street Traffic Signal Installation
 - Phoenix G2 Station Alerting System
 - Law Enforcement Technology and Equipment Upgrade
 - Campesinos Sin Fronteras Family and Community Center
- Director attended the Day at the Capitol with San Luis City Council to discuss key issues with Legislators.
 - Meetings included LD-23 members and both Chamber's leadership.

2. BUSINESS DEVELOPMENT

- Department celebrated the Grand Opening of Wendy's on Cesar Chavez Blvd.
- Department celebrated the Grand Opening of Rolls and Bowl's new location in Plaza Riedel.

3. GRANTS

- Staff completed the Clean Water Revolving Fund Learning/Coaching Session Bootcamp for future grant funding opportunities.
- Completed Arizona Department of Housing (ADOH) and completed CDBG 122-24 Merrill Avenue Phase I Improvements Project Closure

4. COMMUNITY ENGAGEMENT

- Department hosted first Good Morning Yuma! in the City of San Luis.
 - Onvida Health presented on the new San Luis Hospital.

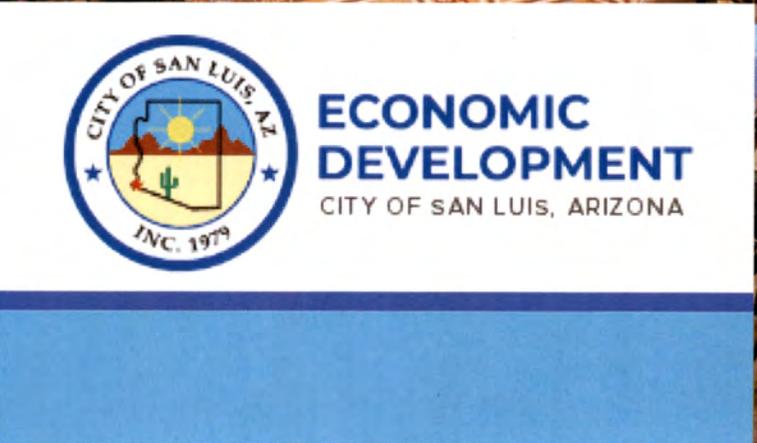
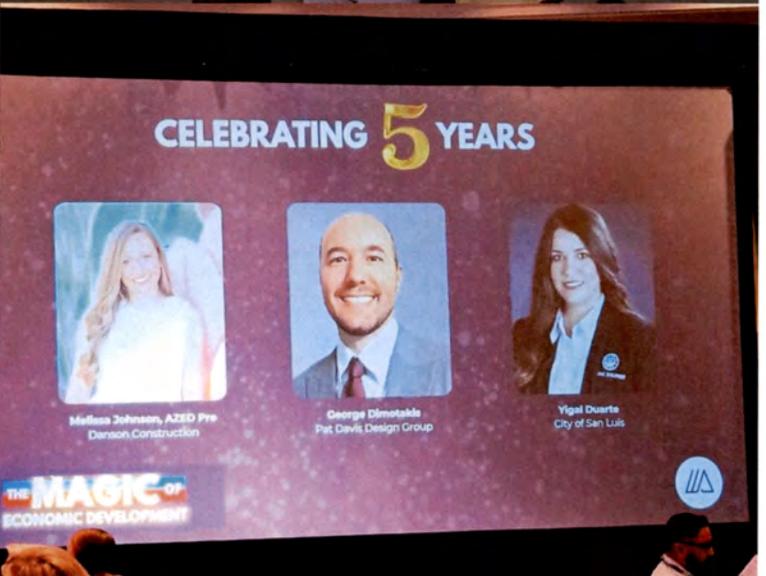
- The ED Department hosted the Valley Leadership Program, educating Arizona residents on border and community issues.
- Department kicked off Historic Preservation and Public Art Project with Designing Local.
 - Public engagement efforts include a community survey.



- Department hosted the Economic Development Commission meeting on April 16th.
- Department hosted a public engagement event on Public Art and Historic Preservation at the *Arte en la Calle* event.

5. OTHER ACTIVITIES

- Staff hosted Economic Development Team from Sahuarita to Business Incubator.
- Staff attended the Arizona Association of Economic Development 2025 Spring Conference in Tucson where Yigal Duarte was recognized for celebrating 5 years as a member the Association.
- Department is working on Cities and Towns League Showcase event, and began this month with committee planning meetings.
- Created new marketing collateral to promote the City at events, trade shows, conferences and more.





**ECONOMIC
DEVELOPMENT**
CITY OF SAN LUIS, ARIZONA



WELCOME TO



SAN LUIS

Arizona



The Fastest Growing City on the Border. Located in the southwest corner of Arizona, San Luis is a binational, bicultural city with unmatched opportunity, sunshine, and community spirit. A hub for cross-border trade and a rising star in the Southwest.

94%

GROWTH SINCE 2000



POPULATION
NEARING
40,000
(2023 est.)



POPULATION GROWTH
SINCE 2020: 7.6%



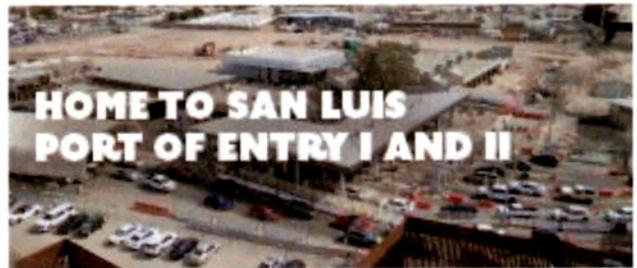
LABOR FORCE PARTICIPATION: 50.8%



MEDIAN HOUSEHOLD INCOME: \$47,515
AVERAGE HOME VALUE (2023): \$209,000+



294 DAYS OF SUNSHINE PER YEAR



**HOME TO SAN LUIS
PORT OF ENTRY I AND II**



**OVER 8 MILLION IN BORDER
TRAFFIC VOLUME ANNUALLY**

**ACCESS TO OVER 53 MILLION CONSUMERS
WITHIN A 500-MILE RADIUS**



**MAJOR CORRIDOR FOR
INTERNATIONAL TRADE
WITH MEXICO**



**FUTURE HOME OF THE FIRST NET ZERO ENERGY LAND
PORT OF ENTRY IN THE UNITED STATES**

NEW

BUSINESSES OPENING



AND TWO NEW HOSPITALS

**CITY-SUPPORTED INFRASTRUCTURE
PROJECTS ARE LAYING THE FOUNDATION
FOR LONG-TERM COMMERCIAL AND
RESIDENTIAL GROWTH**

**THE CITY OF SAN LUIS IS CREATING PATHWAYS FOR
LIFELONG LEARNING AND CAREER ADVANCEMENT BY
PARTNERING WITH EDUCATIONAL INSTITUTIONS AND
LOCAL EMPLOYERS.**

*A young, vibrant, and strategically located city at the
crossroads of border culture, trade, and opportunity.*



**ECONOMIC
DEVELOPMENT**
CITY OF SAN LUIS, ARIZONA

(928) 341-8584 | WWW.SANLUISAZ.GOV/ED

CITY OF SAN LUIS ENGINEERING DEPARTMENT

MONTHLY REPORT

April 2025



Engineering Department

City Projects

- Cesar Chavez Blvd (CCB) Water Improvements
 - Water services across Cesar Chavez Blvd between 4th Ave and 6th Ave were installed.
 - Installing 12" waterline main between 7th Ave and 8th Ave.
- Cesar Chavez Blvd (CCB) Sewer Improvements
 - Sewer main and manhole repairs in progress between 9th Ave and 10th Ave.
- County 22nd Street and Sidewinder Road Traffic Signal
 - Pre-Construction meeting held on 04/16/2025.
 - Work is expected to begin on 05/12/2025 with a duration of approximately 8 weeks.
- County 22nd Street and 4th Ave Intersection Improvements
 - Pre-Construction meeting held on 04/15/2025.
 - Accurate Excavating to begin work on 05/01/2025 with a duration of 2 weeks.

Subdivisions

- La Esperanza
 - The Engineering Department conducted a preliminary walkthrough; contractors are working on punch list items.
- Los Mezquites Phase 4 and 5
 - The concrete curb along 24th Ave has been completed. Progression on concrete curbs, cross gutters and CMU perimeter wall throughout the subdivision.
- Bienestar 12 Phase 2
 - Water, sewer and CMU perimeter wall advancement throughout the subdivision.

Commercial Development

- Wendy's
 - The Engineering Department performed a final walkthrough inspection on Right-of-Way.
 - Open to the public on 04/28/2025.
-

Support to Public Works Department

- Liberty street and 7th Place Drainage Improvements Project
 - Demolition, subgrade, subbase and curbing done by COSL Public Works.
 - Paving: Sunland Asphalt and Construction, LLC
 - Concrete: Hollis Brothers, LLC
- Mesa Street Stairway Handrail Improvements
 - Maya's Construction, LLC welding handrails to existing posts. Work is expected to be completed no later than June 18th, 2025.
- Well Site #5 New Sewer Main
 - Pre-Construction meeting held at jobsite on 04/30/2025.
 - Work is expected to be on May 12, 2025, with a duration of 4 weeks.
- Well Site #2 Demolition
 - NEI conducted pre-demolition testing on 04/30/2025.
 - Demolition plan to be determined after test results.

Encroachment Permits

Engineering issued **4** Encroachment Permits (EP) during March:

- **EP-2025-32** Unitechz Communications, Igesia Apostolica, Union Street and 5th Ave
 - **EP-2025-34** Unitechz Communications, D street and 4th Drive, Bore Cable and fiber
 - **EP-2025-35** Unitechz Communications, B Street and Main Street,
 - **EP-2025-36** American Pavement Preservation, Slurry Seal Application
-

Current Project Pictures

Cesar Chavez Blvd, Water Improvements



- Accurate Excavation working on Bore for 8" water crossings at 5th Ave and Cesar Chavez Blvd. intersection.

Cesar Chavez Blvd, Sewer Improvements



- DPE working on Manhole repairs on Cesar Chavez Blvd. between 9th and 10th Ave.

Bienestar 12 Phase 2



- Desert Excavating is backfilling water and sewer trenching.
-

La Esperanza



- Final walkthrough punch list items have been addressed by contractors.

Los Mezquites Phase 4 and 5



- Concrete curbing on Ortega Street and along 24th Ave.
-

County 22nd street & 4th Ave Intersection Improvements



- Accurate Excavating is expected to begin work on 05/01/2025 for APS pole relocation. DPE is expected to begin work at intersections to allow AE time to complete pole relocation.

Liberty Street and 7th Place Drainage Improvements



- Sunland Asphalt paving preparation at Liberty Street and 7th Place intersection.

Mesa Street Stairway Handrail Improvements



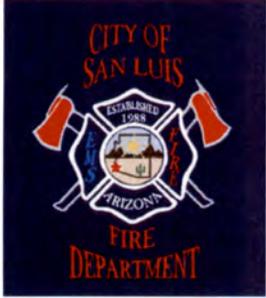
- Maya's Construction is expected to be completed by May 23, 2025.
-

Other Tasks

The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.



SAN LUIS FIRE DEPARTMENT

Monthly Report



APRIL 2025



EMERGENCY RESPONSE 911

San Luis Fire Department is committed to protecting our citizens by promptly responding to service calls throughout the city. Most of these calls involve structure fires, medical crises, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to non-emergency incidents, aiding our community when needed.

APRIL 2025

TOTAL FIRE INCIDENTS	4/2024	4/2025
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	11	0
Other Fires	1	2
Total Fire Incidents	12	2

EMS ENCOUNTERS	4/2024	4/2025
Refusals	38	42
Transport by SLFD	299	302
Transport by other	3	3
No patient contact	2	5
Total Transports	302	305
Total EMS Encounters	340	347

False Alarms	11	10
Fire Drills	0	0
Hazmat Incidents	1	0

Public Assistance	41	59
Community Paramedicine	15	12

MUTUAL AID & EMS TRANSPORTS

This service is crucial in ensuring effective public safety for the community. Through agreements with other fire agencies in Yuma County, departments can support one another during emergencies that exceed local resources, such as mass casualty incidents or large structural fires. SLFD frequently provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	4/2024	4/2025
County	0	0
Somerton	3	0
Mexico	0	0
Transports:		
SLM1	45	0
SLM2	40	8
SLM3	78	25
SLM4	44	77
SLM5	92	88
SLM6	0	0
SLM7	0	104
Somerton	3	2
HELO	0	1
Rural Metro	0	0
Yuma	0	0
TOTAL	302	305

DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department takes great pride in serving our residents. In addition to emergency medical and fire services, SLFD offers First Aid and CPR classes, blood pressure screenings, and residential and commercial inspections. We also educate the public on fire prevention, smoke alarm maintenance, and overall fire safety. Additionally, we engage with the community through station tours and participation in local events.

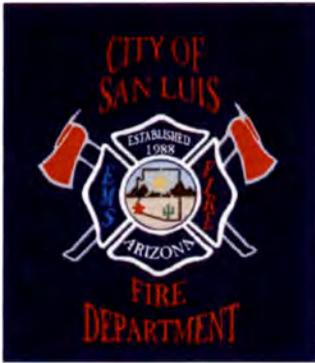
March 2025

- Residential Inspections: **56**
Station 1- 38; Station 2: 18
- Community Paramedicine: **0**
- EMT Ride-Along Program: **23**
- Senior Center Blood Pressure Checks: **0**
- Heartsaver Classes (CPR): **0**
- Fire Drills: **0**
- Vaccine Clinics: **0**

FIRE INSPECTOR

April 2025

- Commercial Inspections: **31**
- Suppression System Tests: **22**
- Meetings: **12**



San Luis Fire Department Monthly Training Reports

April 2025

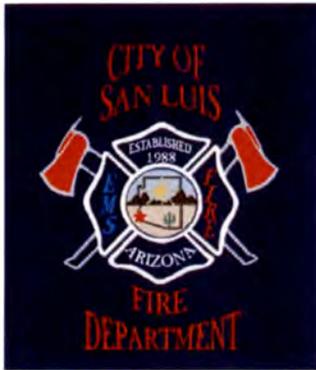
Station No. 1		A-Crew		Captain E. Ramirez	
Date	Subject	Time	Instructor	Total Hours	
04/03/2025	Fire Engineer Training; Ladders; SCBA's	0900-1200; 1400-1600	E. Ramirez	5	
04/05/2025	Fire Engineer Training; Ladders	0900-1200	E. Ramirez	2	
04/07/2025	Fire Engineer Training; FDC Training; Ladders; SCBAs	0900-1200; 1400-1600	E. Ramirez	5	
04/12/2025	Fire Engineer Training; SCBAs, RIT Pack	0900-1200; 1300-1500	E. Ramirez	5	
04/14/2025	Fire Engineer Training	0900-1100	E. Ramirez	2	
04/16/2025	Fire Engineer Training; Ladders; Victim Removal	0900-1200; 1300-1500	E. Ramirez	5	
04/21/2025	Fire Engineer Training; RIT Pack; Confined Space	1000-1200; 1300-1500	E. Castro	4	
04/23/2025	Fire Engineer Training; Ladders; SCBAs; Confined Space	1000-1200; 1300-1500	E. Ramirez	4	
04/25/2025	Fire Engineer Training; Ladders; SCBAs; Confined Space	1000-1200; 1300-1500	E. Ramirez	4	

04/30/2025	Fire Engineer; Ladders Single Man Throws, Victim Removal	1100- 1400	E. Ramirez	3
------------	--	---------------	------------	---

This is a monthly report tracker, after each training hours must be input tin Target Solutuons.

ISO Training Requirements

- **Company Training:** 192 hours per year is required in accordance with the general criterial of NFPA 1001 Standard for Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 hours per year is required. Training should be at a minimum awareness level in accordance with the general criteria of NFPA 472 Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incident.
- **Driver Training:** 12 hours per year is required in accordance with the general criteria of NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications, and NFPA 1451 Standard for a Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-time completion requirement of 60 hours.
- **Officer Training:** The Officer Certification Requirement remains steady at 12 hours per year.
- **Recruit Training:** Personnel who automatically get credit if their department requires state certification as an employment pre-requisite, are required to complete 240 hours.
- **Facility Training:** This category, formerly "Training Drills," refers to training done at a training facility. A training facility is defined as a 3-story tower on 2 acres of property with some sort of burn room, smoke room, or burn prop. Personnel are required to complete 18 hours per year.
- **Pre-Planning Review:** ISO requires one review per year.



San Luis Fire Department Monthly Training Reports

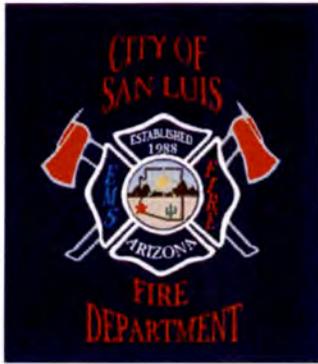
April 2025

Station No. 2

A-Crew

Captain J. Gonzalez

Date	Subject	Time	Instructor	Total Hours
04/03/25	Fire hydrant connection	0900- 1100	J. Gonzalez	2
04/05/25	SCBA and PPE inspection	930 to 1130	J. Gonzalez	2
04/07/25	Hoisting tool / aerial operation deployment	0900- 1100	J. Gonzalez I. Lopez	2
04/12/25	Discussion of medical assessments	0900- 1000	J. Gonzalez C. Ofalla	2
04/14/25	Forcible entry and hoisting and carrying ladder with cadets and firefighter	1300- 1600	I. Lopez C. Ofalla	3
04/16/25	Senior station tour and ladder operation/ B/P Checks	0830 - 1130	J. Gonzalez I. Lopez	2
04/21/25	Loading new hose load for probationary firefighter	1500-1700	J. Gonzalez	2
04/23/25	Ladder 2 compartment and tool review with cadets	1500- 1700	I. López	2



San Luis Fire Department Monthly Training Reports

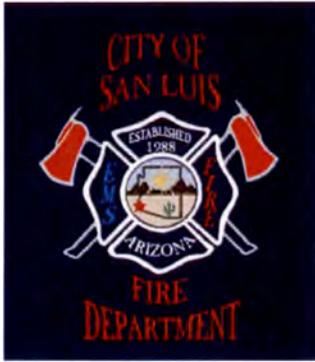
April 2025

Station No. 1 B-Crew Captain F. Felix

Date	Subject	Time	Instructor	Total Hours
04/01/25	SCBA survival connections	0900-1100	F. Felix	2.0
04/06/25	Hose evolutions	0900-1100	F. Felix	2.0
04/08/25	Water supply evolutions 1410 Evolutions	0900-1100	F. Felix	2.0
04/10/25	Water supply evolutions	0900-1100	F. Felix	2.0
04/15/25	SCBA Survival techniques	0900-1100	F. Felix	2.0
04/17/25	Hose evolutions Fire Hydrant connections	0900-1100	J. Phillips	2.0
04/19/25	Master stream operations	0900-1200	J. Phillips	2.0
04/24/25	Ladder Operations Denver drill	0900-1100	J. Phillips	2.0

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- **Pre-Planning Review:** ISO requires one review per year.



San Luis Fire Department Monthly Training Reports

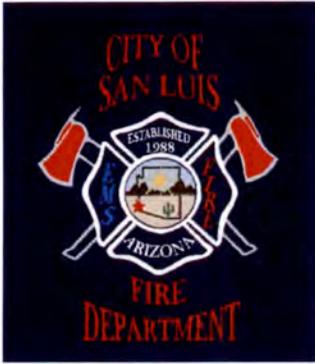
April 2025

Station No. 2 B-Crew Captain R. Solis

Date	Subject	Time	Instructor	Total Hours
04/01/2025	Extrication Taks/ High	1000-1200	Louie Carlos	2.0
	Risk Scenario		Manny Flores	
04/06/2025	Fire Smoke Behavior	1000-1200	Manny Flores	2.0
04/8/2025	Fire Behavior	1400-1600	Louie Carlos	2.0
	Online			
04/10/2025	PPE/SCBA	1300-1500	Louie Carlos	2.0
04/15/2025	Fire Ground OPS with Haz-mat condition	1300-1500	Manny Flores	2.0
			Louie Carlos	
04/17/2025	Ventilation/Extrication	1000-1200	Manny Flores	2.0
			Louie Carlos	
04/19/2025	Confine/ Black out drills – In bay	1400-1600	Louie Carlos	2.0
			Manny Flores	
04/24/2025	Fire Command-Online	1000-1200	Louie Carlos	2.0
04/28/2025	Ladder OPS	1000-1200	Mikey O'Del	2.0
			Manny Flores	

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- **Pre-Planning Review:** ISO requires one review per year.



San Luis Fire Department Monthly Training Reports

April 2025

Station No. 1 C-Crew Captain C. Mora

Date	Subject	Time	Instructor	Total Hours
04/02/2025	Water Supply: Types Of Water Supply Systems City And Rual Operations Target Solutions.	0900-1200	C.MORA	3.0
04/04/2025	Water Supply: Types Of Water Systems City And Rual Target Solutions.	0900-1200	C.MORA	3.0
04/09/2025	Water Supply: Forward Lay Vs Reverse Lay.Traget Solutions.	0900-1200	C.MORA	3.0
04/11/2025	Water Supply: Forward Vs Lay Vs Reverse Lay.Traget Solutions.	0900-1100	CMORA	2.0
04/18/2025	Water Supply: Fire Hydrate Evolution	1300-1600	C.MORA	3.0
04/27/2025	<u>Water Supply: Fire Hydrate Evolutions.</u>	1300-1600	C.MORA	2.0
04/29/2025	Water Supply: Fire Hydrate Evolutions.	1300-1600	C.MORA	3.0

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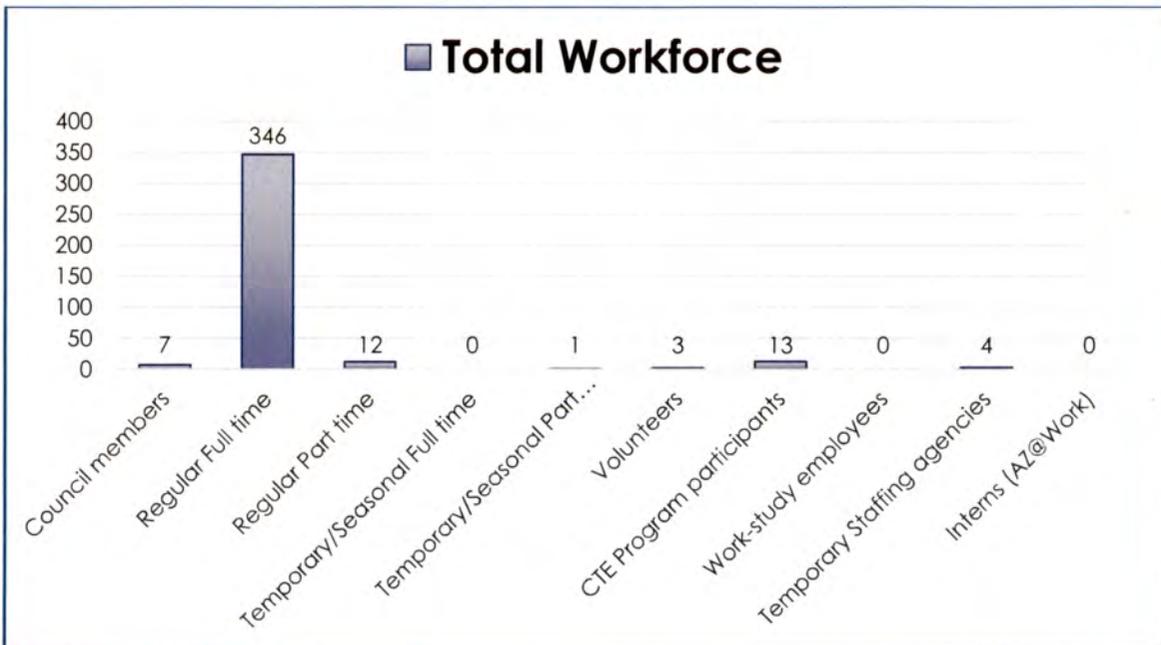
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

MONTHLY OPERATIONS REPORT

April 2025

TOTAL WORKFORCE

Council members	7
Regular Full-time employees	346
Regular Part-time employees	12
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	1
Volunteers	3
CTE Program participants	13
Work-study employees	0
Temporary Staffing agencies	4
Interns (AZ@Work)	0
TOTAL	386



WORKFORCE TURNOVER

New Hires (April)		Terminations (April)	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	6	Resignations (FT- Regular)	1
Regular (PT)	1	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	0	Dismissals (FT- Regular)	2
Elected Officials	0	End of Appt. (Elected official)	0
AZ@Work Interns	0	End of season (PT)	0
Temp. staffing agency	4	Temp. staffing agency	0
Turnover Rate for April 2025: 0.87%			
Turnover Rate for April 2024: 0.94%			
Total Turnover Monthly Difference: - 0.07%			

TALENT ACQUISITION

RECRUITMENT ACTIVITY MONTH OF APRIL

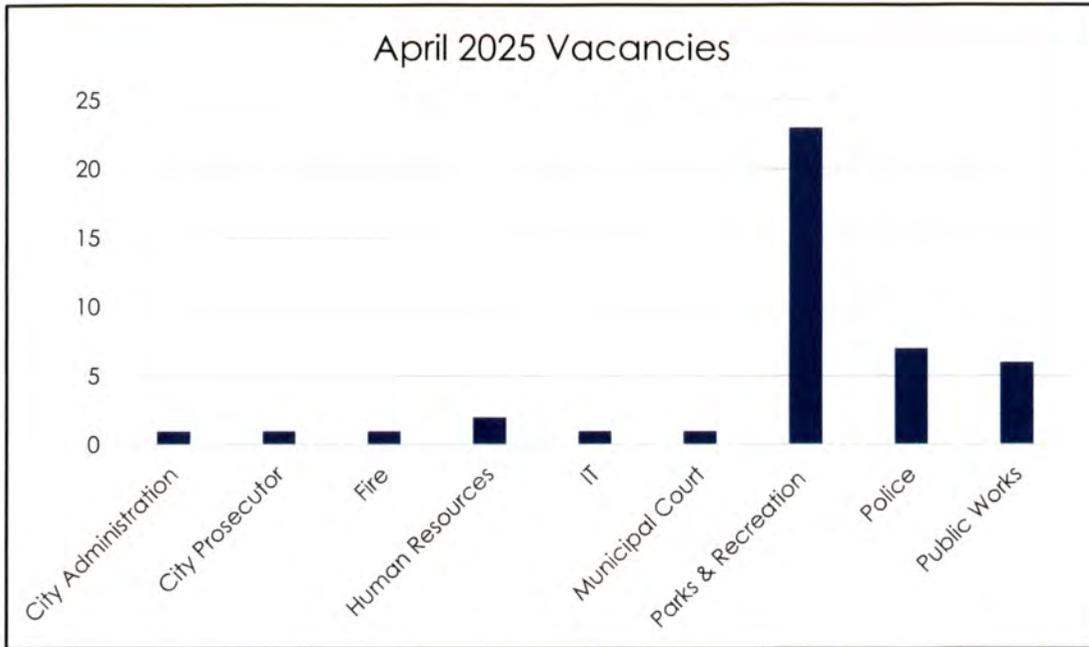
Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehire	Promotions/ Conversions	Requisitions Filled
25	3	100	10	30	7	0	9

Physical Agility Test Police	Written Exam Police	Dispatch Typing Test	Physical Agility Test Fire	Written Exam Fire
Passed -5	Passed - 5	Passed - 0	Passed - NA	Passed - NA
Fail - 1	Fail - 3	Failed - 3	Fail - NA	Fail - N/A



Vacancies by Department

Department	Job Title	# Of Vacancies
City Administration	Office Assistant	1
City Prosecutor	Legal Assistant	1
Fire	Operations Coordinator	1
Human Resources	Human Resources Analyst	1
	Human Resources Manager	1
Information Technology	Administrative Assistant	1
Municipal Court	Bailiff/ Court Clerk II	1
Parks & Recreation	Lifeguard (Seasonal)	16
	Recreation Assistant (Seasonal)	4
	Office Assistant	1
	Administrative Assistant	1
	Senior Services Coordinator	1
Police	Transit Enforcement Officer	3
	Police Communications Officer	2
	Police Officer	2
Public Works	Wastewater Supervisor	1
	Heavy Equipment Operator (Water/ Wastewater)	1
	Maintenance Technician	2
	Maintenance Specialist	2
Total		43



Arizona@Work Internships			
Department	Applications	Interviews	Placements
Administration	0	0	0
Parks & Recreation	0	0	0

City Programs			
Program	Applicants in the month	Interviews	Placements
CTE-EMS Ride-Along (Fire)	0	0	0

Volunteer Program		
Program	Applicants in the month	Interviews
Volunteers	0	0
Police Chaplain	0	0

Work-Study Program		
Program	Applicants in the month	Interviews
Arizona Western College	8	2

- **Implementation process on Arizona State University - Work study Program**
 - **Office Assistant - Talent Pool Posting - Agency-Wide.**
This posting was published to establish a pool of qualified candidates for current and future vacancies.

BENEFITS ADMINISTRATION			
INSURANCE	ADDITIONS Enrollments from April - 2025	TERMINATIONS Effective April - 2025	TOTAL ACTIVE EEs
Health Insurance	7	5	339
VSP – Vision	7	5	331
Dental	7	5	338
FMLA Leave			6
Short-term Disability claims			4
ASRS Refund Applications			1

- **Benefit Orientation** – Two (2) conducted
- **Claims Advocacy:** Six (6) claims were researched and sent to the Third-Party Claims Administrator for correct submission
- **Employee Benefit Trust** – One (1) conducted on April 23, 2025.

WELLNESS PROGRAM

- **Gym Membership**
 - 60 active memberships / 17 EEs on the waiting list
- **The Art of Embodying Yourself**
 - April 10, 2025 – **7 attendees**
- **Sound bath & Meditation**
 - April 16, 2025 – **4 attendees**
- **Appreciation Wall**
 - April 30, 2025 – **5 participants**



SPECIAL PROGRAMS

RECOGNITION / ENGAGEMENT

- **Demin Day (April 23rd, 2025)**
 - To support the fight against sexual assault, COSL staff wore denim and gathered to take a photograph with the assistance of the Media team.

 Mayor Riedel Proclaimed
April 23, 2025
as
DENIM DAY

To support the fight against sexual violence.

Show your support by wearing jeans,
while keeping a professional appearance.
Please avoid T-shirts, tennis shoes, or ripped jeans.

Gather for a picture!
Where: City Hall
Time: 11:00 AM

DENIM DAY
EST. 1999



- **Administrative Professionals' Day (April 24th, 2025):**
 - HR staff provided a token of appreciation to administrative professionals in all departments to show gratitude. A total of 68 giveaways were delivered.

ON APRIL 24, 2025
WE CELEBRATE
ADMINISTRATIVE
PROFESSIONALS'
DAY

BE CAMERA READY! FROM 9AM TO 12PM
HR AND THE COMMUNICATIONS TEAM
WILL GO AROUND FOR PICTURES & GIFTS!

WE HONOR YOUR HARD WORK!

STATE OF TEXAS
HUMAN RESOURCES
DEPARTMENT
YOUR FUTURE BEGINS HERE



TRAINING AND DEVELOPMENT



Training Program	Facilitators	Trainees/Department	Date	Total Training Hours
Contractual Employee Orientation	Pamela Tapia, HR Coordinator	4 (HireQuest Temp. staff) 1 (HireQuest Temp. staff)	4/2/2025 4/23/2025	3.75
New Hire Orientation	Pamela Tapia, HR Coordinator	7 (Parks & Rec, PW, Municipal Court, IT, Fire Dept.)	4/9/2025 4/23/2025	5.25
Perform	Priscila Campa, HR Coordinator	40 (PW, City Clerk, HRRM)	4/11/2025 (2) 4/23/2025 4/30/2025 (2)	34.5
			TOTAL	43.5

Professional Development Plan		
Department	Quantity	PDP Type
N/A	0	N/A

Scholarships		
Department	Quantity	PDP Type
N/A	0	N/A

COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

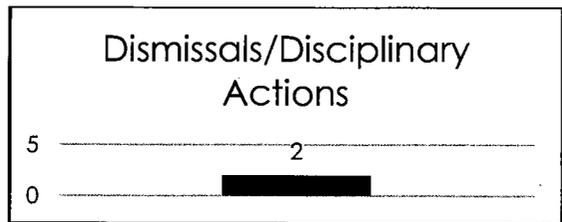
- **Purchase Requisitions:** 10 processed
- **Unemployment Claims:** 2
- **Conflict of Interest:** 2
- **Ongoing internal HR audits**
- **Ongoing maintenance of Public Safety Incentives**
 - Two Field Training Officer Incentives.
 - Two End of Temporary Assignment Incentives
 - 1 Paramedic Certification pay incentive

PERFORMANCE MANAGEMENT

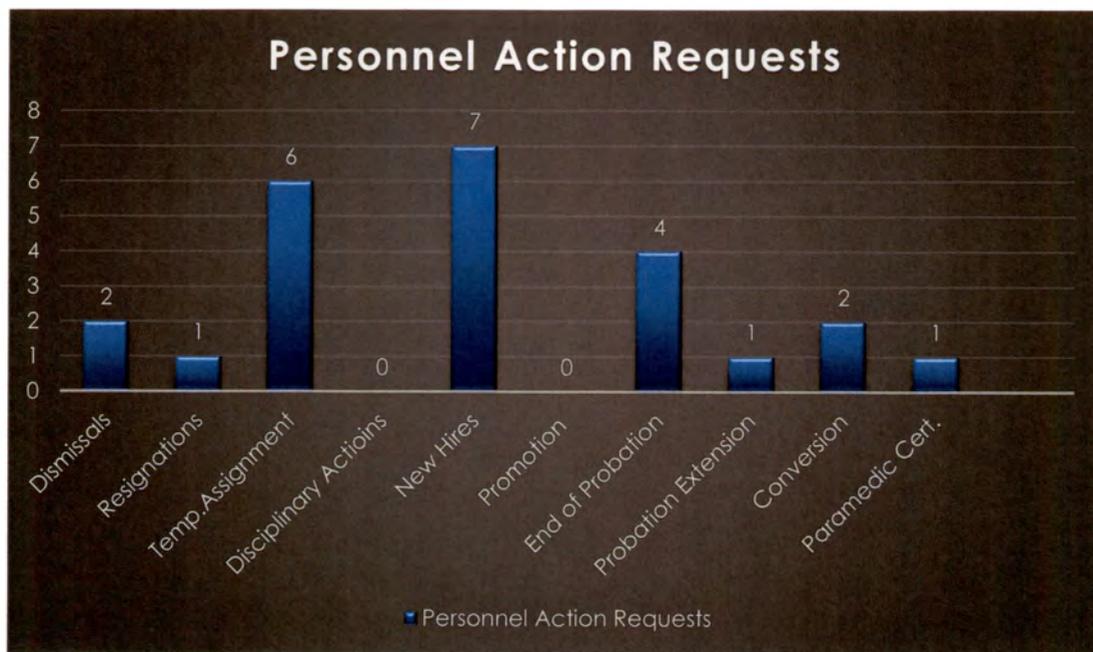
Type of Evaluation	Placed	Received	Due	Total
Annual	0	10	6	16
Probationary	7	9	4	20
Original	7		3	
Promotional				
Demotion			1	
Mid-Term		4	7	
End of Probation		4		
Extension		1		
Disciplinary				
Total	7	19	10	36

EMPLOYEE RELATIONS

- **Exit interviews:** 2
- **Disciplinary Actions Administered:**
 - 2 Employee Dismissals



Personnel Action Requests (PAR)	Quantity
Dismissals	2
Resignations	1
Temporary Assignment	6
Disciplinary Actions	0
New Hires	7
Promotion	0
End of Probation	4
Probation Extension	1
Conversion: Fire Dept.	2
Paramedic Certification	1
TOTAL:	24



MAJOR ACCOMPLISHMENTS

- Implementation of FY 2024-2025 Market Salary Adjustments
- Implementation of Longevity Lump-Sum Pay Plan.

Information Technology

Monthly Report: April 2025

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. While ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

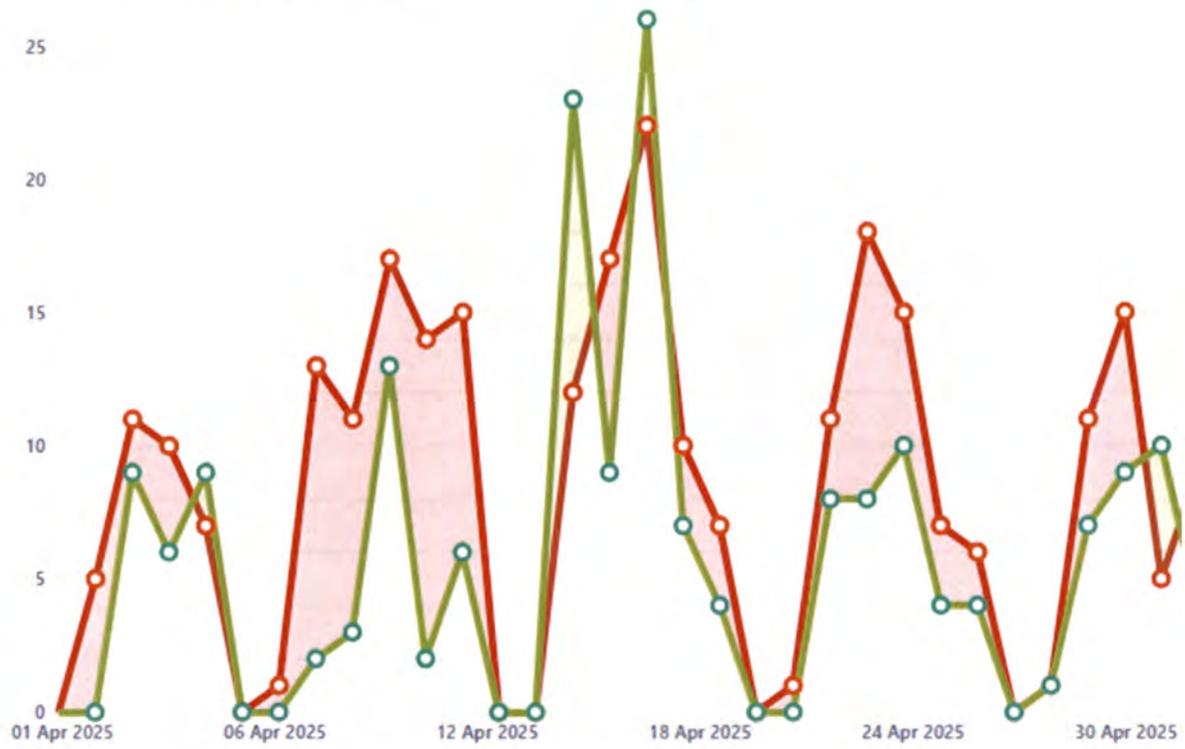
Project Status

- **Mobile Device Management Enrollment:** Continuation of enrollment for unmanaged city-owned cell phones into MDM (Mobile Device Management) to better protect devices by enforcing regular updates and minimum-security requirements. This initiative will also support asset inventory management.
- **Video Management System:** The new video server is currently being configured and set up to support the deployment of additional cameras across multiple buildings. Camera integration is progressing in alignment with the physical installation of the new devices.
- **Camera Replacement and Addition:** Wire installations have been completed and cameras installed at the Police Department, Senior Center, and Youth Center, with camera replacements also completed at the Municipal Court. Wiring for the Cultural Center and Recreation Gym has been scheduled, and camera installation will commence upon completion of the wiring work.
- **Tower Construction Planning:** Ongoing continuation of tower construction planning.

IT Service Management Statistics

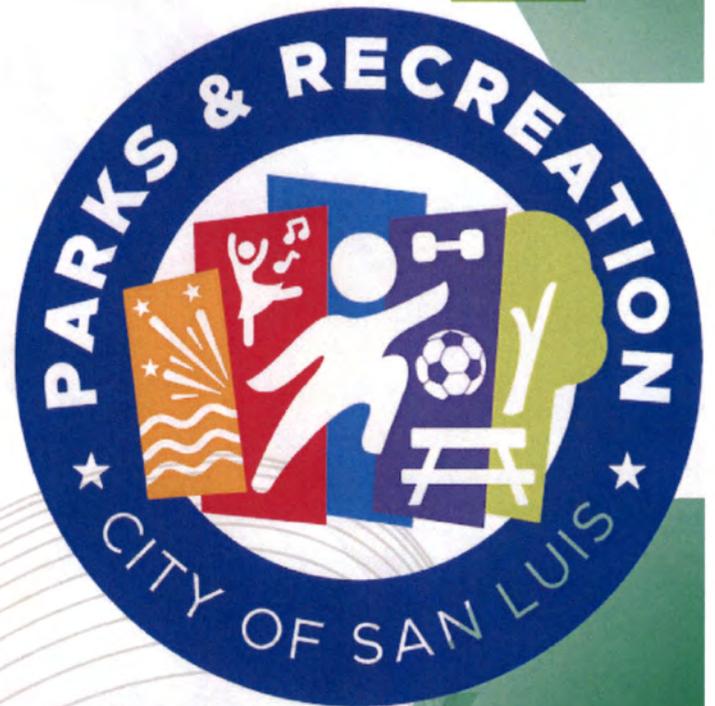
Requests Created Total: 262  | Request Resolved: 180 

:: Created vs. Resolved Chart: Help Desk



PARKS & RECREATION DEPARTMENT

MONTHLY REPORT



Director:
Angelica Roldan

PARKS GROUNDS DEPARTMENT

The month of April was very busy for the Parks Grounds Department. Staff worked in maintaining the parks and green areas, working on various projects as well as assist the Parks & Recreation Division with their special events.

Maintenance in Green Areas & Parks

- Mowing and edging green area at Bienestar Estates No.3 (1535 San Luis Ln.)
- Mowing and edging green area at Bienestar Estates No.6 (475 N. Madrigal Dr.)
- Trimmed Mesquite tree at Los Olivos (1544 Los Olivos Dr.)
- Removed broken branch due to wind at Rancho San Luis Unit 2 (228 E. Juarez St)
- Refreshed with rock landscape area at Joe Orduno Park (965 N. Park Ave.)



Maintenance in Green Areas & Parks

- Painted ramada for graffiti at Los Portales Del Alamo Unit 1(360 Independence St.)
- Painted ramada due to graffiti at Los Olivos (1544 Los Olivos Dr)
- Marked soccer field at Joe Orduno (965 N. Park Ave.)
- Marked F1 baseball field at Joe Orduno (965 N. Park Ave)
- Marked field for soccer. At Bienestar Estates No.6 (475 N Madrigal Dr.)
- Playground graffiti painted and changed bad swings at Los Olivos (1544 Los Olivos Dr.

PARKS GROUNDS DEPARTMENT



Installations and Repairs

- Installed irrigation to new planted tree at Los Olivos (1544 Los Olivos Dr.)
- Repaired a 4-inch irrigation that was leaking at the Joe Orduno F1 field (965 N Park Ave.)
- Repaired irrigation line at Bienestar Estates (475 N. Madrigal Dr.)
- Repaired irrigation valve at Las Brisas (1422 N. Del Sol. Ave.)
- Repaired broken sprinkler at Los Olivos (1544 Los Olivos Dr.)
- Repaired leaking backflow at Main St. (Southeast Corner of Cesar Chavez Blvd.)
- Replaced bad backflow with new backflow at Las Fuentes (1998 Kenedy Ln.)
- Replaced damaged picnic table at Bienestar Estates No.4 (1266 E. America St)
- Replaced bad backflow with new backflow a Joe Orduno F3 sports field (965 N. Park Ave.)
- Replaced bad backflow with new backflow at park Joe Orduno (965 N. Park. Ave.)
- Replaced bad LED light at Bienestar Estates No.5 (1604. E America St.)



Projects

- Finished renovating Police station landscaping at Police Station (1030 Union St.)
- Cleaned and Organized the ACT warehouse at ACT Storage.



Special Events

- Assisted with the set up and tear down for the Be Active Event held on Thursday, April 10, 2025.
- Hosted the Earth Day Celebration at Los Olivos Park on Tuesday, April 22, 2025.
- Attended the Arbor Day event in Yuma, AZ on Thursday, April 24, 2025
- Built the art canvases as well as assisted with the set up and tear down of the Arte en la Calle event held on Friday, April 25, 2025.
- Visited Chicanos Por La Causa to do a Tree Equipment Presentation on Wednesday, April 09, 2025.
- Visited Bienestar HeadStart to do a Tree Equipment Presentation on April 02, 2025





Highlights

- Several Parks employees did their forklift certification



Cultural Center

As we conclude the spring term at the cultural Center, we are pleased to report the successful completion of several of our seasonal classes. Both, the guitar and Piano classes have officially wrapped up, with students demonstrating noticeable progress and enthusiasm throughout the term.

Spring Classes

- Zumba Class Approximately 30 participants per class
- Folkloric Class Approximately 20 participants per class
- Ballet 1 Approximately 25 participants per class
- Ballet 2 Approximately 25 participants per class
- Gymnastics Approximately 20 participants per class
- Art 1 Approximately 10 participants per class
- Art 2 Approximately 10 participants per class
- Flamenco Approximately 6 participants per class
- Guitar Class Approximately 10 participants per class
- Piano Class Approximately 10 participants per class

Facility Reservations / Special Events

Chamber of Commerce

This month, the Cultural Center was proud to host the Yuma Chamber of Commerce for their Good Morning Yuma networking event. We welcomed around 140 local businesses and were thrilled to connect with so many leaders and organizations from across the region.



Earth Day Celebration

This month, we were proud to support and collaborate with the Parks Grounds Department for a successful Earth Day Celebration. In partnership with the San Luis Senior Center & Campesinos Sin Fronteras, the event brought together multiple generations to honor and learn about the importance of trees and environmental stewardship.

Campesinos Sin Fronteras joined the event with their Kindergarten students, providing a wonderful opportunity for young children to engage with nature and understand the value of caring for the environment. Together, participants planted trees throughout Los Olivos Park, with both seniors and children taking part in the hands-on experience. It was a meaningful day of community connection, learning and action towards a greener future.



Arte en la Calle

Partnerships

We're excited to announce a partnership with San Luis High School's Art Department for this year's event. Their Dance Department performed live, and student work from Art, Photography, and Design classes were featured in the community gallery. This was a great opportunity to highlight young talent and build lasting connections for future community events.



Unveiling of SLAZ Letters

In collaboration with local artist Sheccid Ortiz, we've given the City of San Luis letters a fresh new look. The updated design was officially unveiled at the beginning of the Arte en la Calle event. To celebrate, we also hosted a postcard activity where attendees were able to send out postcards featuring the new city letters to family and friends. It's a fun way to share our city's creative spirit and help spread the word about both the event and the City for years to come.



Arte en la Calle Event

The Arte en la Calle event was a vibrant and successful celebration of community, creativity and culture. Over 50 artists participated, including students from our SLHS collaboration, contributing to dynamic and diverse showcase of talent. The event featured two graffiti artists creating live pieces outdoors, and 11 visual artist painting live inside the Cultural Center, offering attendees a unique and engaging artistic experience.

Their performances were a major highlight, with Juan Son, Metamorfeame, and talented performers from Yuma Times captivating the audience and adding energy to the event. While we encountered a few unexpected challenges due to weather, our team came together with strong coordination and resilience to overcome them, ensuring the event continued smoothly. Everyone involved, from artists to performers to volunteers and attendees, left with a sense of satisfaction and pride in what we accomplished together. Arte en la Calle continues to grow as a key cultural event for our community.



Recreation Department

San Luis Combine

San Luis Combine, an event planned for the children and youth of the San Luis community, will be held on April 12th at Joe Orduno Park. A football clinic will allow you to demonstrate and test all your physical and cognitive skills for the practice of this sport, with the participation of Coach Lara from city of San Luis and Coach Atherton from Somerton High School.

whether you're raising a star or just starting out, we've got drills, teamwork, and tons of fun waiting for you!



Men's Basketball League

The recreation division kicked off its traditional men's basketball season this spring, with six teams from Welton, Somerton, Yuma, San Luis, and San Luis, Mexico participating

A total of 62 participants participated in this league



Women's Volleyball League

The recreation division kicked off its traditional women's volleyball season this spring, with six teams from Somerton, Yuma, San Luis, and San Luis, Mexico participating. A total of 60 participants participated in this league.



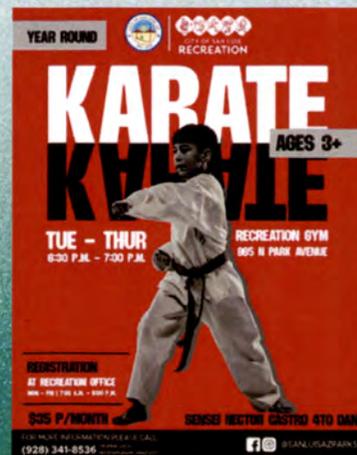
Youth Baseball League

The children's baseball league for the 3-6 age group is about to begin its games. During the month of March, our children registered and practiced, forming four teams of 23 children each, making a total of nearly 100 children in this program.



Karate Class.

Karate class. This martial art is held at the Joe Orduno Park gym on Tuesdays and Thursdays from 05:45 p.m. to 07:00 p.m. During this spring season kickoff, we have 24 children enrolled in this class, taught by Sensei Hector Castro.



Youth Center Department.

Youth Center Classes

Our Youth Center has been very active this month of April.

- Approximately 85 kids showed up daily to our youth center.
- We had 40 new registrations for the month of April.



The poster for the San Luis Youth Center Spring Schedule 2025 features the center's logo and a photograph of the building. It lists the address as 873 N. Park Ave. San Luis, AZ and provides the hours of operation: Monday-Friday 8 AM-7 PM. A note states that membership is free and registration is required for some classes. The schedule is organized into a grid of activity icons with their respective days and times:

- Open Gym:** Monday - Friday, 8AM - 7 PM (Ages 14-21)
- Boxing Class:** Monday - Thursday, 4PM - 5PM (Ages 7-21)
- Boxing Team:** Monday - Friday, 5:15 PM - 7:00 PM (Ages 7-21)
- Video Game Battles:** Tuesday and Thursday, 5 PM - 6:30 PM (Ages 7-21)
- Just Legos:** Tuesday, 5:30 PM - 6:30 PM (Ages 7-21)
- Arts & Crafts:** Wednesday, 4:30 PM - 5:30 PM (Ages 7-21)
- Youth Elite Training Program:** Wednesday, 4:30PM-6PM (Ages 7-21)
- Movie Night:** Thursday, 5PM - 6:45PM (Ages 7-21)
- Learning Hour:** (Homework, Tutoring) Mondays and Thursdays, 4:30PM-5:30PM (Ages 7-14)

At the bottom, contact information is provided: (928) 341-8574, website www.sanluisazparks.gov, and social media handles for Facebook and Twitter.

- Boxing Class- 25 members
- Boxing team- 20 members
- Arts and Crafts - 10 members
- Open Gym - 30+ members

Dia Del Nino Celebration- The youth center Dia Del Nino Celebration was a success!

- Approximately 5,000 people were in attendance throughout the event.
- Over 32 participating agencies gave out information to Youth.
- Carnival Games, petting zoo, face painting and sweepstakes were held for children.
- We provided free hot dogs, mini pancakes, and bolis for the children.
- Entertainment included Harvest Preparatory Academy, Star Academia, Glam Dance Studio, and Beall Dance Studio



Department Participation

Arte en la calle

The Cultural Center hosted their annual Arte en la Calle event and the YC assisted in this event. It was a great turnout with a lot of community participation.



Be Active

Youth Center staff participated in the Be Active event hosted by Recreation division. The YC staff assisted in the preparation before the event as well as during the event. There was great turnout both in agencies and community members.



Wacog Headstart Field Trip

We had the pleasure of having WACOG Headstart in our facility for their Exercise topic of the week. We gave them a tour of the Youth Center, explaining how our facility works and they were able to get on our boxing ring, hit our punching bags, and see the exercise machines.



San Luis Senior Center

April 2025 was a wonderful month at the Senior Center! Our seniors participated in a variety of engaging events. We celebrated Arbor Day, enjoying the beauty of nature, and took part in Arte en la Calle, where our seniors proudly showcased the arts and crafts they create at the center. We also introduced new activities, including a coloring contest, which provided a fun opportunity for seniors to display their artistic talents through beautifully colored pages. Throughout the month, we welcomed guest speakers such as Veronica Ibarra from Washington Federal Bank and representatives from Heaven of Yuma, who shared valuable information with our participants. We celebrated Easter together, strengthening our bond with quality time and joyful moments. Additionally, we organized a special outing to the new fire station in San Luis, AZ, where seniors learned about the daily responsibilities and emergency roles of local firefighters. To wrap up the month, we recognized seniors with perfect attendance in April and celebrated all those with birthdays this month.

SERVICES PROVIDED BY OUR DEPARTMENT

- Breakfast: 07:00 a.m.- 09:00 a.m.
- Lunch: 11:00 a.m. - 12:00 p.m.
- Daily Transportation: Morning 07:00 a.m. Afternoon at 12:00 p.m.
- Assistance to seniors: with documentation, translations, filling out all sorts of paperwork and applications. 06:00 a.m. - 02:00 p.m.

Daily/Weekly or Monthly Activities

- Daily Bingo: 10:30 a.m. - 11:00 a.m.
- Daily Domino: 06:00 a.m. - 02:30 p.m.
- Daily Pool Game: 06:00 a.m. - 02:30 p.m.
- Exercise Classes: 08:00 a.m. - 09:00 a.m.
- Arts & Crafts: 09:00 a.m. - 10:00 a.m.
- Gardening: 08:00 a.m. - 09:00 a.m.
- Movie Day: 09:00 a.m. - 11:00 a.m.
- (LIHEAP) The Home Energy Assistance Program: 06:00 a.m. - 02:30 p.m.
- Total Meals served: 1283
- Total Attendance: 1231
- Total people transported: 317

Senior Center Coloring Contest



Special Projects/meetings/ or other activities

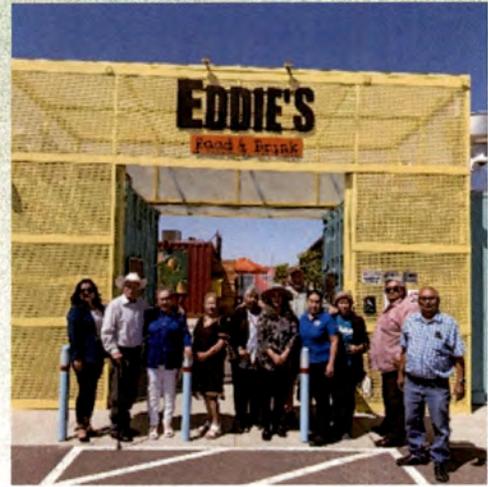
- April 02,2025: Eddies Food & Drink from 10:40 a.m.- 12:00 p.m.
- April 03,2025: Coloring Contest from : 09:00 a.m. 10:40 a.m.
- April 08,2025: Eddies Food & Drink from 10:40 a.m. - 12:00 p.m.
- April 09,2025: Food Bank
- April 09,2025: Millie Perez/ Licensed Insurance broker from 07:00 a.m. - 12:00 p.m.
- April 10th,2025: Veronica Ibarra from Washington Federal Bank from 09:00 a.m. - 10:00 a.m.
- April 16,2025: Fire Department from 09:00 a.m. - 11:45 a.m.
- April 17,2025: Easter Celebration from 09:00 a.m. - 01:00 p.m.
- April 18,2025: Senior Center closed
- April 22, 2025: Arbor Day from 09:00 a.m. - 10:30 a.m.
- April 23, 2025: Millie Perez/ Licensed Insurance broker from 07:00 a.m. - 12:00 p.m.
- April 24,2025 : Heaven of Yuma from 09:30 a.m. - 10:30 a.m.
- April 25, 2025: Arte en la Calle: from 06:00 p.m.
- April 30,2025: Eddies food & Drink: 10:40 a.m. - 12:00 p.m.

Highlights

Nutrition classes

PHOTOS AND ACTIVITIES:

Eddie's Food & Drink lunch



Fire Department



Easter Celebration



Arte en la Calle



Perfect attendance recognition



Arbor day



Veronica Ibarra (Washington Federal Bank)



SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
APRIL 2025



USE OF FORCE INCIDENTS AND FINDINGS:

- None

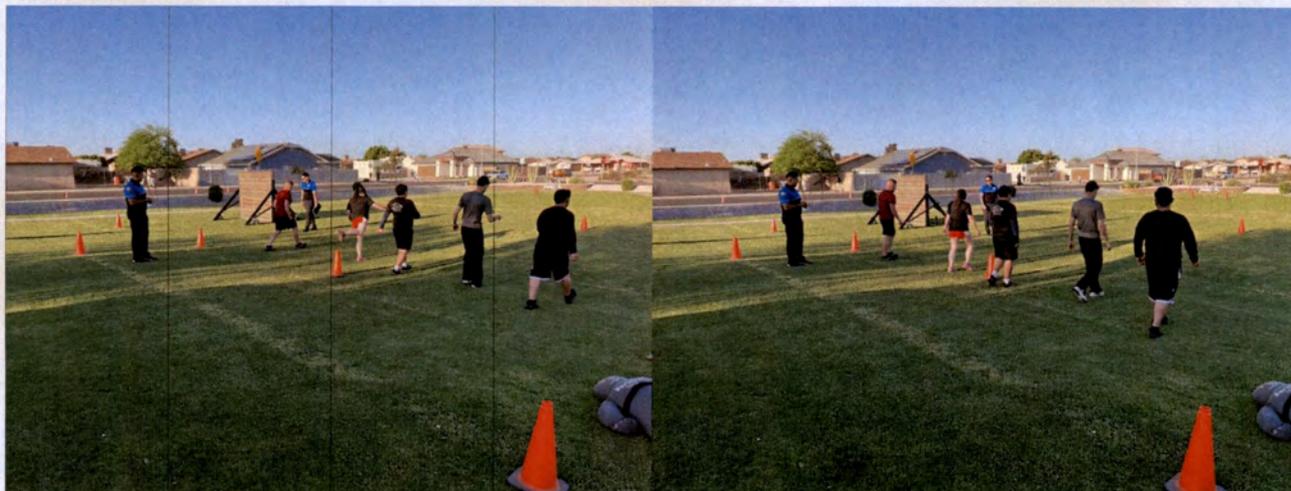
PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- San Luis Police Department (SLPD) congratulates Detective Jose Zaragoza, and Officers Edgar Renteria, Ernesto Cardenas for their reason completion of the Honor Guard Academy hosted by the US Border Patrol. The academy focuses on the principles of military and law enforcement protocols, ensuring that members of the Honor Guard maintain a high standard of appearance, professionalism, and respect. The SLPD Honor Guard provides ceremonial honors at funerals, memorials and other events to pay tribute to law enforcement and members of the Armed Service.



OPERATIONS/NOTABLE EVENTS:

- On April 16th , the SLPD held a Physical Agility Test for new applicants for the position of Police Recruits.



AWARDS AND RECOGNITIONS:

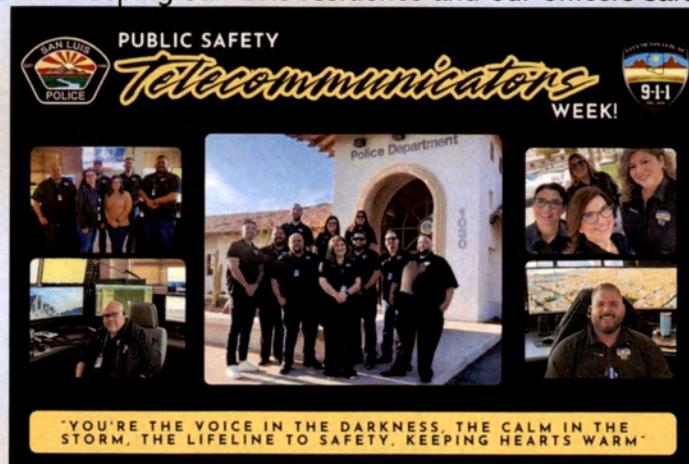
- On April 3rd, the SLPD held a special commemoration to honor the memory of Officer Joe Orduño. During the event, the Orduño family was presented with some gifts and witnessed the unveil of Joe Orduño's Memorial and renaming of the departments training room. We will always remember the life and sacrifice of Officer Joe Orduño, whose End of Watch was Thursday, April 3, 1986, during a head-on collision, while responding to an emergency call to back up a detective. Officer Orduño served with the agency for 2 years. Rest in peace Officer Orduño.



- During the first week of April, we recognized, honored, and celebrated Evidence Technician Adriana Felix for the National Property & Evidence Professional Week. One of our heroes, who maintains the integrity of our evidence chain and serves as essential guardian of justice behind the scenes.



- During the third week of April, we celebrated National Public Safety Telecommunicators Week. We proudly recognize the voices behind the headset. A dedicated, caring, and committed group of individuals who serve as the lifeline between the community and emergency services. With great gratitude, we are thankful for keeping San Luis residence and our officers safe every day.



- During the month, we also celebrated the National Animal Control Appreciation Week! A big shoutout to our incredible Animal Control Officers, Daniel Aranda and Yunnoen Oropeza. We recognize and thank their dedication and professionals for the hard work, compassion, and commitment to keeping our community and its furry residents safe and well cared for.



- Lastly, we proudly celebrated Administrative Professionals Day and recognized the dedication of Michelle Boucher and Nancy Juarez, for attending to the needs of our SLPD staff and helping us run smoothly, actions which do not go unnoticed. We are thankful for their hard work, organization, and commitment.



VEHICLE PURSUITS AND FINDINGS:

- None

COMMUNITY OUTREACH/ SPECIAL EVENTS:

- The SLPD participated in the Annual Child Abuse Prevention Awareness campaign along with our advocates of Amberly's Place. During the event staff and students from Ed Pastorl Elementary and Rio Colorado Elementary Schools created a pinwheel garden to help spread the word about child abuse prevention.



- The SLPD participated in the 2025 Law Enforcement Torch Run for Special Olympics Arizona. The event provides aid and helps raise awareness and funds for Special Olympics athletes, promoting inclusion and empowerment through the power of sports. We thank the Yuma Police Department for their collaboration, as well as staff from the US Customs and Border Protection who participated along side by side with SLPD during the run.



BUDGET SUMMARY:

- For FY25, SLPD has expended 81% of our annual budget and has presented next year's annual budget to the City Council for approval.

COMPLAINTS AND FINDINGS:

- None

RECRUITING/HIRES/RETENTION/DEPARTURES:

- Two (2) police officer positions remain open.
- Three (3) TEO Vacant positions remain open. Funding from one (1) position out of the three is being used to fund the traffic control service by Precision.
- Two (2) Communication Officer positions remain open, and the selection process remains active.

GRANTS MANAGEMENT:

- Reimbursement requests for OPSG were submitted up to 3/7/2025.
- SLPD continues to deploy DUI and STEP details through our GOHS grant.
- Six (6) new Ford Explorers were purchased and delivered using funds from the Local Border Support Grant.
- With the assistance of Community Development, we have submitted an application for funding assistance through the Congressionally Directed Spending Grant.

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JAN	FEB	MAR	APR	TOTAL
711	77	81	82	67	307
911 Call	353	340	262	239	1,194
Abandoned Vehicle	58	19	39	48	164
Accident	69	59	83	88	299
Alarm Residential	4	5	7	6	22
Animal at Large	95	62	83	90	330
Animal Related	24	44	48	46	162
AOD-Assist Other Department	35	46	49	45	175
Arrest on Warrant	19	20	20	27	86
Assault	3	4	1	6	14
Attempt to Locate	8	17	10	6	41
Court Order Violation	5	2	6	8	21

Criminal Damage	15	14	11	14	54
Deceased Animal	12	12	11	6	41
Disabled Vehicle	25	19	18	17	79
Disturbance	38	36	33	37	144
Field Interview	110	87	119	174	490
Noise Disturbance	35	20	25	23	103
Other	36	33	32	24	125
Parking Violation	86	69	99	96	350
Private Tow	21	26	20	6	73
Public Assist PD	41	39	26	45	151
Traffic Incident	18	43	57	35	153
Traffic Stop	518	479	542	601	2,140
Welfare Check	22	31	31	37	121
10-40 Courtesy	1				1
Alarm Commercial	21	17	23	18	79
Animal Bite-Dog	1		2		3
Animal Bite-Other	1				1
Burglary	2	6	7	2	17
Child Molestation	1		2		3
City Code	1			2	3
Civil Matter	25	39	34	25	123
Civil Standby	2	1	2		5
Court Assist	2	5	6	6	19
Custodial Interference	6	2	3	3	14
Cybertips	1		7		8
Driving under the Influence	1	8	11	5	25
Drug Offense	13	6	11	14	44
Flag Down	34	35	48	32	149
Foot Patrol	3	7	10	7	27
Found Person	2	4	1	4	11
Found Property	4	2	5	5	16
Fraud	3	3	5	5	16
Harassment	15	17	12	9	53
Identity Theft	7	9	6	5	27
Incorrigible Juvenile	1	3	7	3	14
Indecent Exposure	1		3	2	6
Information Received	6	1	2	17	26
Littering	2	3	2	5	12
Located Missing Person	2		2	3	7
Loitering	1	2			3
Lost Property	4	5	7	5	21
Missing Person-Overdue	7	5	5	1	18
New Call	1				1
Notification	3	4	4	5	16
Open Door/Window	2			4	6

Prowler	2				2
Reckless Driver	34	39	31	41	145
Recovered Stolen Vehicle	1	2			3
Repair Order	8	9	13	6	36
Repossession	35	25	25	15	100
Runaway Juvenile	3	2	1		6
Sexual Offense	2	2	5	1	10
Shoplifting	6	5	5	4	20
Shots Fired	3	4	1	2	10
Stationary 28	2		2	1	5
Stolen Property	4	2	3	3	12
Stolen Vehicle	6	4	6	6	22
Suspicious Activity	11	8	13	14	46
Suspicious Subject	15	16	16	7	54
Suspicious Vehicle	6	7	2	4	19
Tagged Vehicle	1	3			4
TEST PD	1	4	4		9
Theft	15	10	14	20	59
Threats	6	8	3	8	25
Traffic Control	39	50	42	34	165
Trespass	7	8	3	3	21
Truancy	1				1
Walk In PD	11	8	8	10	37
911 Unknown		2		1	3
Animal Cruelty		1			1
Arson		1	3	2	6
Child Abuse		1		1	2
Citizen Complaint		2	5	4	11
Man Down		4		2	6
Other		3		4	7
Overdose		1			1
Suicidal Subject		2	2	3	7
AOA-Assit Other Agency			1		1
Deceased Person			1	1	2
Fictitious Plate Traffic			1	2	3
Liquor Offense			4	1	5
Validation SLPD			1		1
Counterfeit Bill				2	2
Medication Disposal				1	1
Mental Case				5	5
Grand Total	2,128	2030	2165	2194	8,517

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	JAN	FEB	MAR	APR	TOTAL
Disturbance	5	2	3		10
Abandoned Vehicle	9		2	4	15
Accident	28	25	19	25	97
Accident / Traffic Collision	4	3	5	8	20
Arrest on Warrant	14	17	15	14	60
Assault	4	3			7
Assist Other Department	1	1			2
Burglary	4	2			6
Child Molestation	1		2		3
Court Order Violation	3		2	2	7
Criminal Damage	7	10	6	4	27
Disorderly Conduct	5	1		2	8
Domestic Disturbance	6	6	4	4	20
Drug Offenses	9	5	10	3	27
DUI	3	7	5	4	19
Fraud	2			3	5
Information Report	5	2	2	6	15
Located Missing Person	2				2
Missing Person	1	2		1	4
Motor Veh Collision	3	4	3	3	13
Motor Veh Collision-Injury	1		2	1	4
Recovered/Stolen Vehicle	1	2			3
Sexual Offense	3	1			4
Shoplifting	5	5	3	5	18
Taking Identity of Another	2	1		1	4
Theft	11	7	11	11	40
Theft of Vehicle	3	2	4	3	12
Traffic Offense	13	2	1	1	17
Trespass	3	1	2		6
Criminal Traffic Offenses	1	4	9	5	19
Liquor Offenses	1		5	1	7
Littering	1				1
Overdose	1				1
Property-Lost	1		1		2
Arson		1			1
Assault-Aggravated		2			2
Burglary-Residence		3	1		4
Court Order Process		1	1		2
Criminal Nuisance		1			1
Custodial Interference		1			1
Minor in Possession of Tobacco		3	1		4
Ordinance Violation		1		2	3
Parking Violation		2	3		5

Animal Related		1	1		2
AOA		1	2		3
Bite Case			2		2
Burglary-Business		1	3		4
Child Abuse		1	3		4
Compliance Check			1		1
Cybertips	1		3		4
False Reporting			1		1
Found Person			1		1
Furnish Tobacco to Minor	1				1
Indecent Exposure			1	1	2
Miscoduct w/Weapons		2			2
Motor Veh Collision-Injury H/R			1	1	2
Motor Veh Collision-Non Injury			5	3	8
Motor Veh Collision-PP H/R			1		1
Suicide-Attempt		1			1
Threatening or Intimidating			1		1
Traffic Citation		1	4	1	6
Traffic Incident			1	1	2
Burglary-Vehicle			1	1	2
City Ordinance				1	1
Civil Matter			1		1
Counterfeit Bill				1	1
Dog at Large			2		2
DV-Assault				1	1
Endangerment				1	1
Motor Veh Collision-Private Prop				1	1
Property-Found			2	1	3
Sexual Assault			1		1
Sexual Exploitation Children			1		1
Grand Total	165	138	161	127	591

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN	FEB	MAR	APR	TOTAL
Field Interview	110	87	119	174	490
Traffic Stop	518	479	542	601	2140
Grand Total	628	566	661	775	2630

Tickets - Breakout Type

TYPE OF TICKET	JAN	FEB	MAR	APR	TOTAL
Civil Traffic	150	177	185	179	691
Criminal Citation	17	12	28	12	69
Parking	39	27	53	61	180
Written Warning	16	180	181	251	628
Animal Control/Warning	7	9	8	2	26
Citation	1	1	1		3
City Code	5	5	1	4	15
Criminal Traffic	13	6	6	7	32
Repair Order	9	11	17	13	50
Grand Total	257	428	480	529	1694

Accidents

ACCIDENT TYPE	JAN	FEB	MAR	APR	TOTAL
Accident - Injuries		5	3		8
Hit and Run - Injuries				1	1
Hit and Run - No Injuries	4	3	8	6	21
Hit and Run - PP - No Injuries	3		4		7
Pedestrian - Injuries	1	1			2
Rear-end Collision				1	1
Vehicle - Injuries	3		3	5	11
Vehicle - No Injuries	34	29	33	20	116
Grand Total	45	38	51	33	167

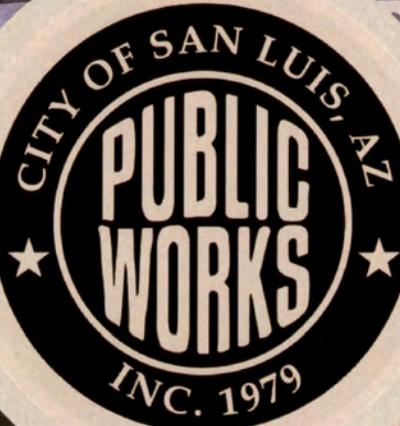
ACCIDENTS	JAN	FEB	MAR		TOTAL
Fatal Traffic Crashes	0	0	0	0	0
Alcohol-related Crashes	1	0	1	1	3
Speed-related Crashes	0	0	0	0	0
Grand Total	1	0	1	1	3

Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N MAIN ST @ E CESAR CHAVEZ BLVD	8
N 10TH AVE @ E CESAR CHAVEZ BLVD	6
E URTUZUASTEGUI ST @ N MAIN ST	4
N 4TH AVE @ E COUNTY 22ND ST	3
N 6TH AVE @ E URTUZUASTEGUI ST	3
N ARCHIBALD ST @ E URTUZUASTEGUI ST	3
E CESAR CHAVEZ BLVD @ N 8TH AVE	2
N 6TH AVE @ E CESAR CHAVEZ BLVD	2
N AVE E @ E SAN LUIS LN	2

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:
Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	930
Admin Calls	2,453
Walk-Ins	65
PD Calls	2,197
FD Calls	435

**MONTHLY
REPORT**



**PUBLIC WORKS
DEPARTMENT**

APRIL 2025

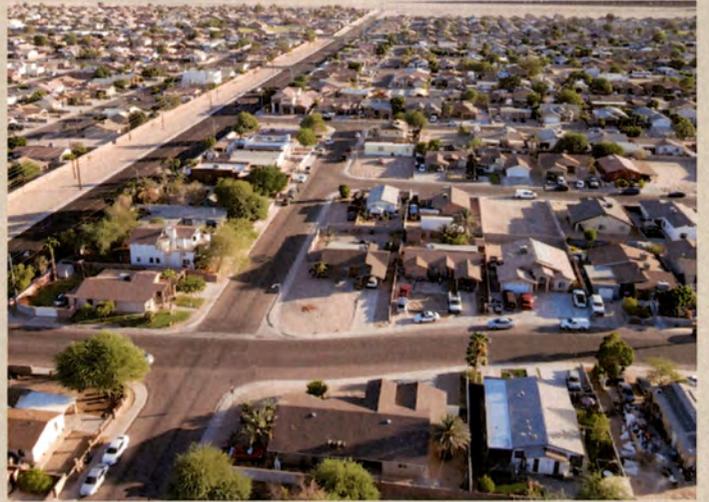
PUBLIC WORKS ADMIN

Water Division

- Well Site 5 New Well and Filtration System
 - Under Construction
- Well Site 7 new water storage tank - Under Construction
- Well Site 6 Storage tank rehabilitation - Under Construction
- Cesar Chavez Blvd. Water Main Improvements - Partnered with Engineering
 - Under Construction

Highway Users

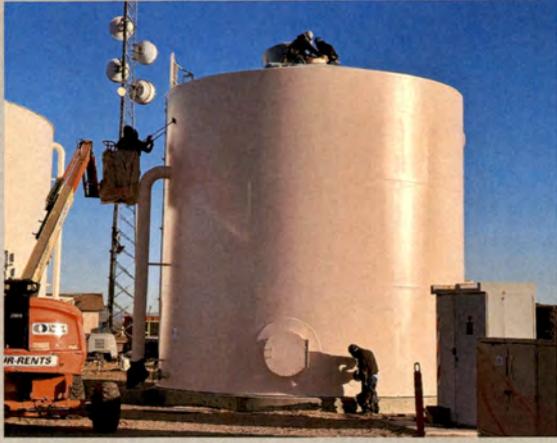
- Co. 22nd & 4th Ave Intersection Improvements
 - Work to begin on May 12th
 - Traffic Signal up and running
 - Underground work is currently underway
- Co. 22nd & Sidewinder Traffic Signal
 - Work to begin on May 12th
- Mesa Street Stairway Handrail Project
 - New estimated completion date of May 23rd
- B Street and Main Street Traffic Signal Improvements
 - 60% Design Complete
- 10th Ave Widening
 - Awarded to Dahl Robbins & Assoc.
 - 60% design complete



Wastewater Division

- Cesar Chavez Blvd. Wastewater System Improvements - Partnered with Engineering
 - Under Construction
- West Wastewater Treatment Plant Expansion - Design and Pre-construction services
- East Wastewater Treatment Plant Improvements - Under construction
- Lakin Lift Station Rehabilitation Project
 - In-house work by wastewater dept.





WATER DIVISION

Promptly attended to ALLO calls regarding water main closures and openings due to broken lines at the following locations:

- 350 Los Tres Hombres St
- 1607 'C' St
- 1640 Bienestar Ln
- 980 4th Dr
- 1208 9th Ave

Our water division received a total of 317 AZ Blue State tickets.

Cut asphalt/concrete/installed monuments:

- Kennedy Ln & 5th Ave (3)

To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations.

2" meters installed:

- 1896 Babbitt Ln
- 1311 4th Ave - Well Site 5
- Retention Basin - Esperanza Subdivision
- 4626 Co. 24th St

For water treatment, we maintained daily distribution samples and monitoring to ensure the quality of our water.

Miscellaneous Projects

The water division continued inspecting and flushing fire hydrants, as well as inspecting water main valves in the following subdivisions:

- Los Mezquites 5 Subdivision
- Los Mezquites 4 Subdivision
- Bienestar 12 Phase 2 Subdivisions
- Cesar Chavez Blvd.



WASTEWATER DIVISION

Miscellaneous Projects

WW Treatment Plant:

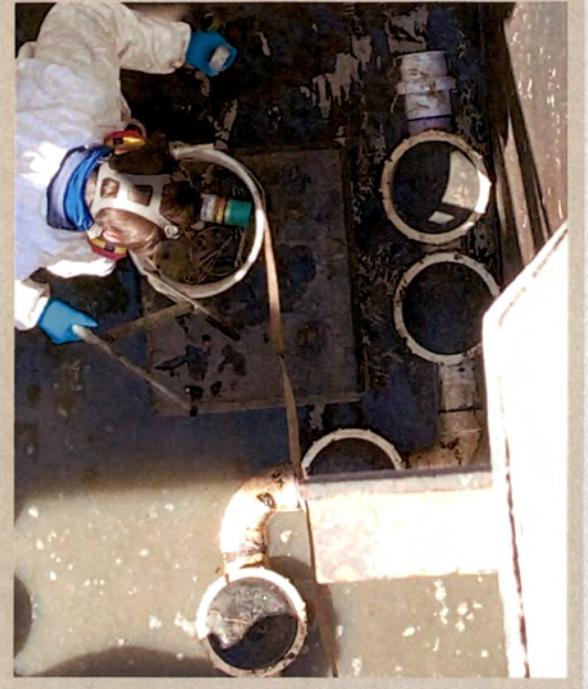
- Routine maintenance and readings
- Air line pipe repair and membrane replacement at West WWTP
- Drilling survey conducted by GTS at West WWTP
- Basin #1 new submersible pump installed at East WWTP

Lift Stations:

- Generator batteries replaced at Los Olivos LS
- Alarm registered at Gadsden LS
- Pump #2 minicas replaced at Escondido LS
- Soft starter alarm registered at LS #300

Wastewater Collection:

- Hidalgo Ave.
- C.C.B. 6th Ave
- Beach St.
- Post Office
- C.C.B. Plaza Riedel
- Escondido St.



Our wastewater division received a total of 291 AZ Blue State tickets.

To meet ADEQ requirements, water samples from both treatment plants are being sent for testing.

The wastewater division assisted with CCTV inspections, cleaned laterals, and managed odor control.

Routine maintenance and inspections were conducted at our two treatment plants and 12 lift stations.

Yuma County Landfill
Dry Sludge: 63.22 tons
Grit: 0 tons

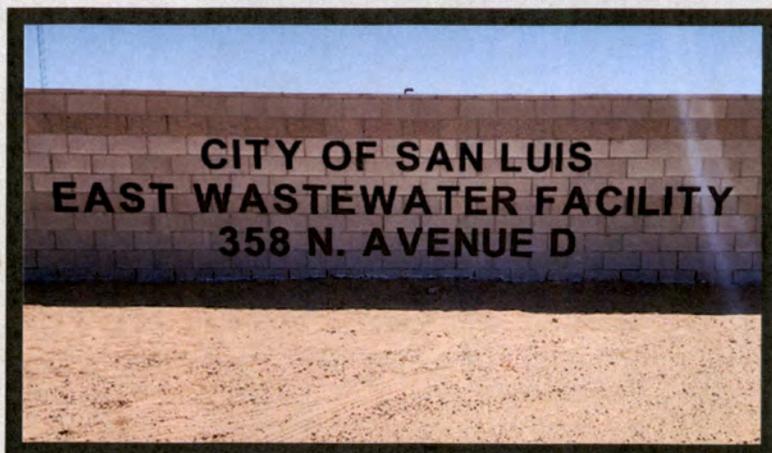


Celis Developments are expected to finish East Wing remodeling before June 30th. 10% has been completed.

FACILITIES DIVISION

The facilities division is performing routine building repairs as needed.

Inspections of various buildings are performed frequently and responded to requests made from several departments.



East WWTP letter installation was conducted by Sigmasters.



'B' St. City Building remodeling is 75% complete.

Building Maintenance

- Pest Control Services on a monthly basis
- Light bulbs and ballasts replacements
- Daily cleaning and disinfecting offices
- Use of sweeper to clean city building parking lots

ELECTRICAL DIVISION

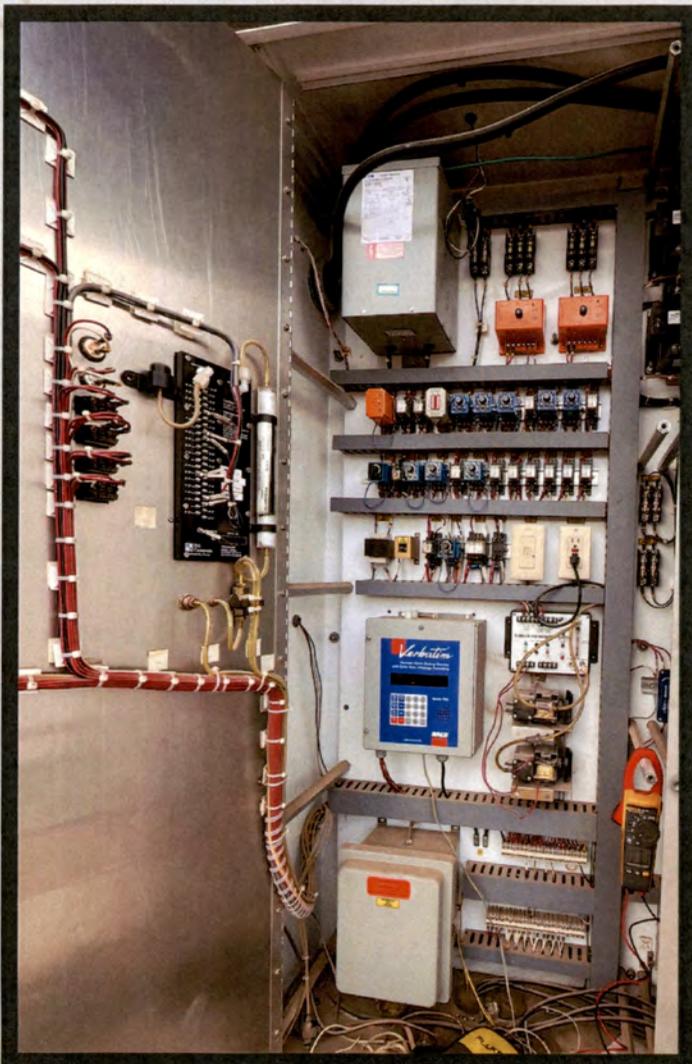
Water

- Well Site #2:
 - Troubleshoot booster pump from MTU system and replaced wiring
- Well Site #7
 - Removed existing wall pack light and existing sheet metal building siding



Wastewater

- Troubleshoot:
 - Digester #4 electrical panel, photocell, blower #1 & #5 VFD, blower #2, mixer 1B, and power from drying beds at WWTPs
 - Electrical panel, power outage from APS system, electro gage air compressor, and pump #2 at Lift Stations
- Removed and Replaced:
 - Existing lights at the generator ramada & soft starter for pump #1 at LS #300
- Installed 1" inch rigid conduit electrical line for cameras at office electrical panel, and new sludge pump for digester and basin #1.





HIGHWAY USERS DIVISION

Maintenance/Repairs/Daily Tasks

- Repairing 17 reported buckled sidewalks
- Completed major street repairs on Liberty ST & 7th Place project
- Completed right-of-way cleanup on East side of City limits
- Completed spring 2025 Slurry Seal project on Main ST
- Completed Main ST Traffic Control Striping project
- Removed excessive sand, weeds, bushes from city right-of-ways



Removed Excessive dirt/trash

- 21ST Ave
- Ave F 1/2
- County 24th
- Ave F
- San Luis Ln
- Los Alamos St

The water truck continues its regular routes, as well as servicing additional areas as needed.



Our highway division has performed sidewalk repairs using quick patch concrete at multiple locations.

Special Project!
78 yds of concrete were used at 7th Pl & Liberty St to perform repairs.

SOLID WASTE DIVISION

Our SW Crew collected a total of 1,020.51 tons of residential and commercial solid waste for the month of March

Solid Waste Routes

- ***Monday & Thursday***
- ***Tuesday & Friday***



All Solid Waste trucks are serviced and washed on Wednesdays.



FLEET SERVICES DIVISION

121 vehicles were serviced for the month of April

Fleet Services attended to 14 Service Calls

4 vehicles are waiting on parts



Sweeper Route - April 2025

Week of
4/1 - 4/4

4th Ave. to 8th Ave. (North of CC Blvd.)						
4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines						
Juarez St.	Merrill Ave.	Cuahtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos						
Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Ceceilia #1 & #2 and Bienestar #10						
Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave						
San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		

Week of
4/7 - 4/11

Ave. F to 20th Ave. (south of San Francisco St.)						
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)						
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)						
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)						
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)						
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	

Week of
4/14 - 4/18

Sweeper used for Slurry Seal preparation on Main ST
Routes pending to be completed on new scheduled dates

Ave F. (West of Ave. F)						
R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rollish St.	Blanca St.	C. Torres Crt

Plaza I, II, Rio Seco & Escondido						
Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guiu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.						
Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)						
I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

Los Mezquites						
San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.			

Week of
4/21 - 4/24

Sweeper used for Slurry Seal preparation on Main ST
4/25 Route pending to be completed on new scheduled dates

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)						
Quintero Ave.	Torres St.	Ajaime St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales						
Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.						
Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.						
Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzuastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Week of
4/28 - 4/30

4th Ave. to 8th Ave. (North of CC Blvd.)						
4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines						
Juarez St.	Merrill Ave.	Cuauhtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos						
Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					



CITY OF SAN LUIS, AZ

**HUMAN RESOURCES
DEPARTMENT**

YOUR FUTURE BEGINS HERE.

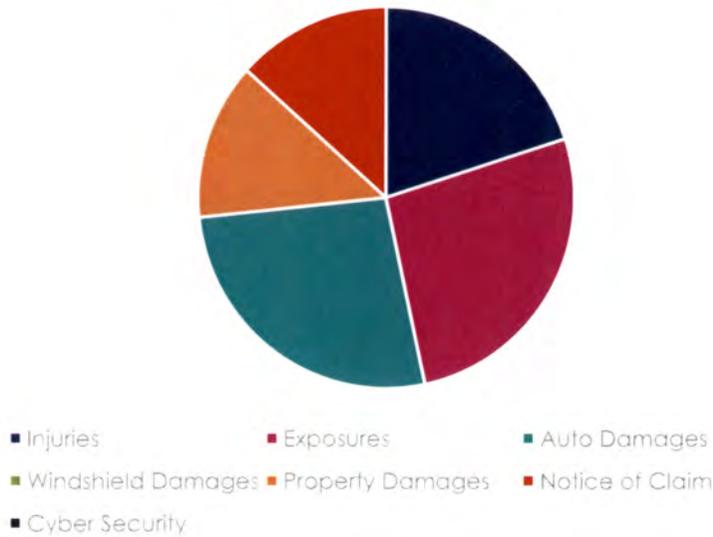
RISK MANAGEMENT OPERATIONS REPORT

APRIL 2025

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED – APRIL 2025	
Injuries	3
Exposures	4
Auto Damages	4
Windshield Damages	0
Property Damages	2
Notice of Claims	2
Cyber Security Claims	0
TOTAL	15

April 2025 - Claims Chart



SAFETY INSPECTION/WALKTHROUGHS – APRIL 2025	
Date	Location
April 8, 2025	Water Division and Storage Areas
April 9, 2025	Prosecutor's Office
April 16, 2025	MPR City Hall, Temporary re-location of workspace

HAZARD ASSESSMENTS

Chemical Storage Assessment at the ACT Center

- The ACT Storage project continued in collaboration with Management. This review is aimed at ensuring the ACT warehouse meets all applicable storage and occupancy guidelines. This evaluation specifically focuses on identifying requirements related to electrical systems, fire suppression, and water supply, as well as determining what storage requirements will qualify for this area; to bring this section of the ACT Center into compliance and ensure it is safe for occupancy.

Multipurpose Room (City Hall) Storage Assessment

- A storage assessment was conducted for the City Hall Multipurpose Room to evaluate its suitability for temporary use during the remodeling of the Public Works/Development Services wing. This assessment is essential to ensure the space can safely and efficiently accommodate storage needs without disrupting regular operations, while maintaining compliance with safety and occupancy standards. As part of the assessment, storage guidelines were developed and provided to the team for review and implementation.

Confined Space Work Summary and Safety Assessment Report

- The Safety Officer conducted a confined space assessment to identify potential hazards and areas for improvement, supporting efforts to maintain a safe and compliant workplace. This proactive evaluation helps ensure that confined space entry procedures meet regulatory standards and protect employee health and safety.

Water Meter Damage Assessment and Waiver of Liability

- Risk conducted a damage assessment of a residential water meter reported to have been damaged by city personnel. Following the evaluation, a written waiver of liability was provided to the affected resident for review and approval.

IN-PERSON SAFETY TALKS – APRIL 2025

Department	Topic
Parks Grounds	Sun/Heat Awareness (Heat exhaustion & Stroke)
Facilities	Sun/Heat Awareness (Heat exhaustion & Stroke)
Wastewater	Sun/Heat Awareness (Heat exhaustion & Stroke)
Fleet	Sun/Heat Awareness (Heat exhaustion & Stroke)
Hwy Users	Sun/Heat Awareness (Heat exhaustion & Stroke)
Water	Sun/Heat Awareness (Heat exhaustion & Stroke)
Solid Waste	Sun/Heat Awareness (Heat exhaustion & Stroke)

ONLINE (EMAIL) SAFETY TALKS – APRIL 2025

Department	Topic
All City Personnel	Sun/Heat Awareness (Heat exhaustion & Stroke)

APRIL 2025 TRAINING - ONLINE

Department	Topic
All City Personnel	Heat Illness Prevention
All City Personnel	Sexual Harassment
All City Personnel	Workplace Violence Awareness and Prevention

APRIL 2025 TRAINING – ON-SITE

Department	Topic
April 2 nd and 3 rd , 2025	Forklift Certifications (33 Certified)
April 16, 2025	OSHA Asbestos Awareness Training (Attended by Safety Officer – City of Yuma)
April 23-25, 2025	AMRRP Public Practice Legal Seminar & HR Summit – Flagstaff, AZ (Attended by Maria Sabori, Risk Manager)
April 30, 2025	CPR, AED, First Aid Training – WWTP Division

APRIL 2025 – INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
April 5, 2025,	Fire Department – Exposure (PPE) (4 Investigations)
April 8, 2025	Police Department – Physical Activity Incident (PPE)

April 12, 2025	Police Department – Physical Activity Incident
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APRIL 2025 – PROPERTY DAMAGE INVESTIGATIONS

Date	Department
April 7, 2025	Fire Department – Minor Scratch on Ambulance
April 7, 2025	Parks Grounds – Resident Personal Vehicle Damage
April 10, 2025	Highway Users – Damage to Resident Property and City Property
April 15, 2025	IT Department – Minor Scratch on Department Vehicle
April 18, 2025	Highway Users – Hydrant Valve Damage

NEW HIRE SAFETY ORIENTATION

Date	New Hires
April 9, 2025	6
April 23, 2025	1

MAJOR PROJECTS

SAFETY & RISK MANAGEMENT

- **Asbestos Assessment Project**
 - The Asbestos Project is ongoing, and recent assessment lab results were received from Riverside Environmental. A meeting has been scheduled with management and the contractor to review the findings and discuss available options moving forward.
- **ICA Small City PEPP Safety Award – April 28th, 2025**
 - The City of San Luis received the Industrial Commission of Arizona's Small City PEPP Recognition award during a ceremony held on Monday, April 28th in Phoenix. This prestigious award highlights our city's excellence in safety and health, recognizing the effective implementation of safety management systems and maintaining injury and illness rates below the industry average. This achievement reflects the dedication of every employee to fostering a culture of safety, collaboration, and mutual support.

- **Driver's License Project**
 - Risk Management is currently conducting a driver's license inventory for all employees to ensure compliance with driving requirements and maintain up-to-date records.
- **Vehicle and Equipment Inventory – Finance Department**
 - Risk Management is currently working in collaboration with the Finance Department on a comprehensive vehicle and equipment inventory to help update and maintain accurate insurance coverage records. This effort is important not only for ensuring appropriate coverage, but also for improving asset tracking, supporting budget planning, and enhancing the City's ability to respond efficiently in the event of loss or damage.
- **Attendance of the AMRRP Public Practice HR & Legal Seminar**
 - The Risk Manager attended the Arizona Municipal Risk Retention Pool Public Practice HR & Legal Seminar, which provided valuable insights on emerging legal trends, human resources best practices, and risk mitigation strategies. Participation in this seminar is essential for staying informed, ensuring compliance, and strengthening the City's overall risk management practices. It also serves as a great networking opportunity to connect municipalities.
- **Heat Illness Prevention Safety Program Review with Departments**
 - Risk Management, in collaboration with an OSHA representative, has completed the annual reevaluation of the City's Heat Illness Prevention Program. The updated program reflects the current best practices and regulatory guidance to better protect employees during high-heat conditions. The final version has been shared with all City departments for implementation.
- **Fuerza Local/Economic Development – Risk Assessment Training**
 - The Safety Officer assisted Economic Development through the Fuerza Local Program by providing a Risk Assessment Training to local small businesses, helping them identify and mitigate potential workplace hazards.
- **CPR/First Aid Training – Police Department**
 - The Safety Officer coordinated First Aid and CPR training for Wastewater personnel, which was provided by our Police Department. This training is crucial for ensuring that staff are equipped with the skills to respond effectively in emergency situations, promoting a safer work environment for all.

FUERZA LOCAL/RISK ASSESSMENT TRAINING – APRIL 2025



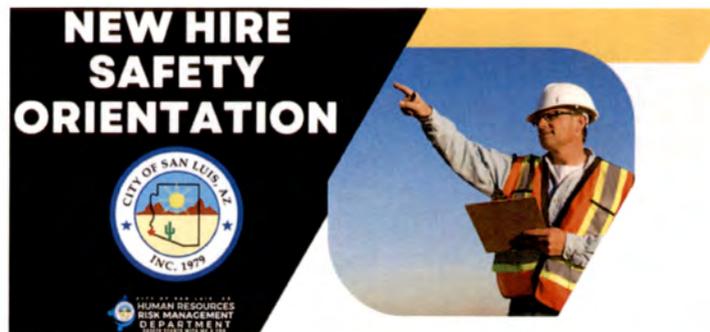
ASBESTOS AWARENESS TRAINING CITY OF YUMA – APRIL



CPR, AED, FIRST AID TRAINING – APRIL 2025



NEW HIRE ORIENTATIONS – APRIL 2025



APRIL SAFETY TALK – APRIL 2025

Prevent Heat Illness at Work

Outdoor and Indoor heat exposure can be dangerous.

Ways to Protect Yourself and Others

Ease into Work. Nearly 3 out of 4 fatalities from heat illness happen during the first week of work.

Drink Cool Water
 Drink cool water even if you are not thirsty - at least 1 cup every 20 minutes.

Take Rest Breaks
 Take enough time to recover from heat given the temperature, humidity, and conditions.

Find Shade or a Cool Area
 Take breaks in a designated shady or cool location.

Dress for the Heat
 Wear a hat and light-colored, loose-fitting, and breathable clothing if possible.

Watch out for Each Other
 Monitor yourself and others for signs of heat illness.

If Wearing a Face Covering
 Change your face covering if it gets wet or soiled. Verbally check on others frequently.

First Aid for Heat Illness

The following are signs of a medical emergency!

- Abnormal thinking or behavior
- Slurred speech
- Seizures
- Loss of consciousness



- 1 CALL 911 IMMEDIATELY**
- 2 COOL THE WORKER RIGHT AWAY WITH WATER OR ICE**
- 3 STAY WITH WORKER UNTIL HELP ARRIVES**

Watch for any signs of heat illness and act quickly. When in doubt, call 911.

If a worker experiences:

- Headache or nausea
- Weakness or dizziness
- Heavy sweating or hot, dry skin
- Elevated body temperature
- Thirst
- Decreased urine output



Take these actions:

- Give water to drink
- Remove unnecessary clothing
- Move to a cooler area
- Cool with water, ice, or a fan
- Do not leave alone
- Seek medical care if needed



INDUSTRIAL COMMISSION OF AZ SMALL CITY PEPP SAFETY AWARD CEREMONY





San Luis Municipal Court

April 2025 Monthly Update

Events:

- SLMC participated in the City’s Stress Awareness Month appreciation wall
- Asbestos re-assessment of the SLMC building was completed with the assistance of City Risk
- Obtained new microphones for the courtroom with the assistance of City IT

Court Security Count:

- 1,766 patrons visited the courthouse
- 30 law enforcement checked in
- 5 events where contraband was located



Meetings:

- Attended Department Head Meetings
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting

Revenue:

Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

Report generated on :

5/6/2025 4:38:35 PM

Criteria :

From Date : 4/2/2025

To Date : 4/30/2025

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	EXT. GL Ac
	Agency Name : Agency Not Assigned								
			Sub Total:	\$6397.14		(\$3444.99)	\$4.28	\$2956.43	
	Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE								
			Sub Total:	\$180.01		\$1165.11	\$1.08	\$1346.20	
	Agency Name : CITY OF SAN LUIS FINANCE DEPT								
			Sub Total:	\$21443.99		\$1918.37	\$159.02	\$23521.38	
	Agency Name : SPECIAL REVENUE COURT FUND								
			Sub Total:	\$9754.16		\$51.17	\$128.56	\$9933.89	
	Agency Name : STATE OF ARIZONA TREASURER								
			Sub Total:	\$31597.56		\$210.34	\$207.06	\$32014.96	
			Grand Total:	\$69372.86		(\$100.00)	\$500.00	\$69772.86	



San Luis Municipal Court

Updates:

- Hired a Court Clerk I

Trainings:

- Judge Figueroa attended the Legislative Teleconference hosted by the AOC
- Court staff received COJET required yearly Network Security training from the Yuma County Superior Court Field Trainer
- Court staff received COJET required yearly Ethics training from the Yuma County Superior Court Field Trainer
- New staff received SLMC Court Security and Evacuation training the Yuma County Superior Court